



Republic of the Philippines
 Supreme Court
 Office of the Court Administrator
 Manila

PURCHASE ORDER

Supplier : <p style="text-align: center;">MCSA Marketing 446 Ground Floor Gedisco Bldg. San Fernando St. Binondo, Manila</p> Tel No: 8986-9840 / 7738-8050 Fax No.: 8253-4764 TIN:			P.O. No.: LC-001-2022 PMC P.O. Date: June 10, 2022 Mode of Procurement : <p style="text-align: center;">Shopping</p>			
Gentlemen: Please furnish this office the following articles subject to the terms and conditions contain herein.						
Place of Delivery: SUPREME COURT OF THE PHILIPPINES/ SMED WAREHOUSE			Delivery Term:			
Date of Delivery: Within thirty (30) calendar days from receipt hereof.			Payment Term: Thirty (30) days credit.			
No.	Stock No.	Unit	DESCRIPTION	QTY.	Unit Price	Amount
1		pc	Envelope, Expanding Kraft	1,000	Php11.95	Php11,950.00
2		pc	Envelope, Mailing Kraft	100	289.00	28,900.00
3		bx	Paper clip, vinyl/plastic coated, 50mm	139	19.90	2,766.10
4		rm	Paper, multicopy, legal	500	226.00	113,000.00
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ONE HUNDRED FIFTY SIX THOUSAND SIX HUNDRED SIXTEEN PESOS AND 10/100 ONLY						Php156,616.10

P. R. No. 01 (PMC)

PURPOSE: For issuance to Philippine Mediation Center (PMC).

NOTE: Original authority attached.

In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for everyday delivery of delay shall be imposed.

Conforme: 
APOLINARIO R. VINZON
 Signature over printed name of Supplier

 Date

Very truly yours,

JOSE T. NAME
 SC Chief Judicial Staff Officer
 Philippine Mediation Center

Fund Available: <p style="text-align: center;">MOISES B. FIGUEROA Acting SC Chief Judicial Staff Officer Budget Division-FMO, OCA</p>	ALLOBS NO: <u>PMC 06220040</u> Amount <u>156,616.10</u>
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