



Republic of the Philippines
Supreme Court
Office of the Court Administrator
Manila

RECEIVED
JUN 15 2022
BY: *[Signature]*
TIME: 2:00

PURCHASE ORDER

Supplier : JACA Office and School Supplies Trading 671 Boni Avenue Mandaluyong City				P.O. No.: LC-002-2022 - PMC		
Tel No: 0927-5401174 / 8533-2008 / 8531-9311				P.O. Date: May 31, 2022		
Fax No:				Mode of Procurement : Shopping		
TIN:						
Gentlemen: Please furnish this office the following articles subject to the terms and conditions contain herein.						
Place of Delivery: SUPREME COURT OF THE PHILIPPINES/ SMED WAREHOUSE				Delivery Term:		
Date of Delivery: Within thirty (30) calendar days from receipt hereof.				Payment Term: Thirty (30) days credit.		
No.	Stock No.	Unit	DESCRIPTION	QTY.	Unit Price	Amount
1		pc	Record book, 500 pages	100	Php85.00	Php8,500.00
2		bx	Paper clip, vinyl/plastic coated, 33mm	151	9.50	1,434.50
3		pad	Pad Paper, yellow ruled pad	239	35.00	8,365.00
4		pc	Staple remover	70	15.00	1,050.00
5		rl	Tape, Transparent, 24mm	200	18.00	3,600.00
TWENTY TWO THOUSAND NINE HUNDRED FORTY NINE PESOS AND 50/100 ONLY						Php22,949.50

P. R. No. 01 (PMC)

PURPOSE: For issuance to Philippine Mediation Center (PMC).

NOTE: Original authority attached to P.O. No. LC-061-2022 under MCSA Marketing.

In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for everyday delivery of delay shall be imposed.

Conforme:

[Signature]
JACARON B. MADR
Signature over printed name of Supplier

June 20, 2022
Date

Very truly yours,

[Signature]
JOSE T. NAME
SC Chief Judicial Staff Officer
Philippine Mediation Center

Fund Available:	<i>[Signature]</i> MOISES B. FIGUEROA Acting SC Chief Judicial Staff Officer Budget Division-FMO, OCA	ALLOBS NO: <u>PMC 06220041</u>
		Amount <u>₱ 22,949.50</u>