

304-11



Republic of the Philippines
Supreme Court
Office of the Court Administrator
Manila

SUPREME COURT OF THE PHILIPPINES
PROPERTY DIVISION - OCA

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PURCHASE ORDER

Supplier : Triplex Enterprises Inc. 2255 Chino Roces Avenue Makati City			P.O. No.: LC-009-2022 P.O. Date: March 30, 2022 Mode of Procurement : Shopping			
Tel No: 8926611 / 09271135395 Fax No.: TIN:						
Gentlemen: Please furnish this office the following articles subject to the terms and conditions contain herein.						
Place of Delivery: SUPREME COURT OF THE PHILIPPINES/ SMED WAREHOUSE			Delivery Term:			
Date of Delivery: Within thirty (30) calendar days from receipt hereof.			Payment Term: Thirty (30) days credit.			
No.	Stock No.	Unit	DESCRIPTION	QTY.	Unit Price	Amount
1		ream	Paper, Multipurpose, legal, 70 gsm. min., 500 sheets/ream, 5 ream/box	920	Php156.30	Php143,796.00
2		ream	Paper, Multipurpose, A4, 70 gsm. min., 500 sheets/ream, 5 ream/box	100	137.75	13,775.00
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ONE HUNDRED FIFTY SEVEN THOUSAND FIVE HUNDRED SEVENTY ONE PESOS ONLY						Php157,571.00

P. R. No. 09

PURPOSE: For issuance lower courts - RTC.

NOTE: Original authority attached.

In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for everyday delivery of delay shall be imposed.

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 04/08/22
 Date

Very truly yours,

[Signature]
MARIA ROSARIO A. LABUGUEN
 OCA Assistant Chief of Office
 Office of the Administrative Services-OCA

Fund Available: <i>[Signature]</i> MOISES B. FIGUEROA Acting SC Chief Judicial Staff Officer Budget Division-FMO, OCA	ALLOBS NO: <u>RTC 04022813</u> Amount <u>157,571.00</u>
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