



Republic of the Philippines  
Supreme Court  
Office of the Court Administrator  
Manila

SUPREME COURT OF THE PHILIPPINES  
PROPERTY DIVISION - OCA  
**REGISTERED**  
APR 21 2021


**PURCHASE ORDER**

BY: \_\_\_\_\_


Supplier : <b>NBLM ENTERPRISES</b> 313 Pancho Villa St., San Juan City			P.O. No.: <b>LC-014-2021</b>			
Tel No: <b>998-6325</b> Fax No.: <b>725-0468</b> TIN:			P.O. Date: <b>March 19, 2021</b>			
			Mode of Procurement : <b>Public Bidding dated Oct. 20, 2020</b>			
Gentlemen: Please furnish this office the following articles subject to the terms and conditions contain herein.						
Place of Delivery: <b>SUPREME COURT OF THE PHILIPPINES Metropolitan Trial Courts (MeTC)</b>			Delivery Term:			
Date of Delivery: <b>Please refer to Article II, 2.2 of the SC-BAC-GC contract No. 2021-01</b>			Payment Term: Upon completion of deliveries, presentation of the corresponding invoices of the items indicated and subject to usual auditing requirements			
No.	Stock No.	Unit	DESCRIPTION	QTY.	Unit Price	Amount
1		pc	Manual Typewriter - Brand new (please see attached specifications)	12	Php12,550.00	Php150,600.00
			Standard Manual 18" Carriage			-
			Keyboard: 44 keys			-
			Max. typing width: 440 mm			-
			Max. paper width: 460 mm			-
			with paper release/carriage release			-
			with tabulator setting			-
			with 3 position ribbon selector: black/red/stencil			-
			ribbon: black/red			-
			impression control: individual			-
			highly durable			-
			warranty: one (1) year on parts and service			-
<b>ONE HUNDRED FIFTY THOUSAND SIX HUNDRED PESOS ONLY</b>						<b>Php150,600.00</b>

**A.M. NO. 20-12-07-SC**  
**SC-BAC-GS-Contract No. 2021-01.**  
PURPOSE: For issuance to lower courts - MeTC.  
NOTE: Original authority attached.

In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for everyday delivery of delay shall be imposed.

Conforme:  
  
Signature over printed name of Supplier  
JUNE 03, 2021  
Date

Very truly yours,  
  
**MARIA ROSARIO A. LABUGUEN**  
OCA Assistant Chief of Office  
Office of the Administrative Services, OCA

Fund Available:  <b>MARIETTA R. ESDRELON</b> SC Chief Judicial Staff Officer Budget Division-FMO, OCA	ALLOBS NO: <u>metc 022/2/37</u> Amount <u>₱ 150,600.00</u>
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