



Republic of the Philippines  
 Supreme Court  
 Office of the Court Administrator  
 Manila

SUPREME COURT OF THE PHILIPPINES  
 PROPERTY DIVISION - OCA

RECEIVED  
 JUN 07 2022  
 BY: Jean  
 TIME: 8:46

**PURCHASE ORDER**

Supplier: Innovalite Inc. Lot 1F Jenny's cor. Pearl St. Greenland Subdivision, Rosario, Pasig City  Tel No: 0932-254-5254 / 86280605 loc. 118 Fax No.: TIN:	P.O. No.: LC-054-2022 P.O. Date: May 30, 2022 Mode of Procurement: Negotiated Procurement (Small Value Procurement Sec. 53.9)
--	---

Gentlemen:  
 Please furnish this office the following articles subject to the terms and conditions contain herein.

Place of Delivery: SUPREME COURT OF THE PHILIPPINES/ SMED WAREHOUSE  Date of Delivery: Within thirty (30) calendar days from receipt hereof.	Delivery Term:  Payment Term: Thirty (30) days credit.
--	---

No.	Stock No.	Unit	DESCRIPTION	QTY.	Unit Price	Amount
1		unit	Electric Fan, Stand type (please see attached technical specifications)	14	Php1,348.00	Php18,872.00
EIGHTEEN THOUSAND EIGHT HUNDRED SEVENTY TWO PESOS ONLY						Php18,872.00

**P. R. No. 42**  
 PURPOSE: For issuance lower courts - MCTC - lower courts affected by typhoon "Odette".  
 NOTE: Original authority attached to P.O. No. LC-049-2022 under NBLM Enterprises OPC.

In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for everyday delivery of delay shall be imposed.

Conforme:  
  
 Signature over printed name of Supplier  
 Date: 6-8-2022

Very truly yours,  
  
 AMALIA A. ADAN  
 Officer-In-Charge - (SC Chief Judicial Staff Officer)  
 Property Division, OAS, OCA

Fund Available:  MOISES B. FIGUEROA Acting SC Chief Judicial Staff Officer Budget Division-FMO, OCA	ALLOBS NO: MCTC 06222046 Amount: ₱ 18,872.-
---	--