



Republic of the Philippines
Supreme Court
Office of the Court Administrator
Manila

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PURCHASE ORDER

Supplier: Trojeka Trading Co. #10 Spectrum Bldg. Marcos Hiway, Antipolo City		P.O. No.: LC-073-2022				
Tel No.: 0927-627-0719 / 0917-4994018		P.O. Date: July 8, 2022				
Fax No.:		Mode of Procurement: Shopping				
TIN:						
Gentlemen: Please furnish this office the following articles subject to the terms and conditions contain herein.						
Place of Delivery: SUPREME COURT OF THE PHILIPPINES/ SMED WAREHOUSE		Delivery Term:				
Date of Delivery: Within forty five (45) calendar days from receipt hereof.		Payment Term: Thirty (30) days credit.				
No.	Stock No.	Unit	DESCRIPTION	QTY.	Unit Price	Amount
1		bk	Docket Book, Civil, 250 pages, green cover	200	Php749.95	Php149,990.00
			book dimensions: (H) 457mm x (W) 304mm x (T) 20mm), as per			
			sample			
ONE HUNDRED FORTY NINE THOUSAND NINE HUNDRED NINETY PESOS ONLY						Php149,990.00

P. R. No. 51

PURPOSE: For issuance lower courts - MTCC.

NOTE: Original authority attached to P.O. No. LC-072-2022 under Trojeka Trading Co.

In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for everyday delivery of delay shall be imposed.

Conforme:

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Signature over printed name of Supplier
7-25-22
Date

Very truly yours,

[Signature]
MARIA TERESA O. DEMESA-RAZAL
OIC - Chief of Office
Office of Administrative Services, OCA

Fund Available: MOISES B. FIGUEROA Acting SC Chief Judicial Staff Officer Budget Division-FMO, OCA	ALLOBS NO: MTCC07222212 Amount ₱ 149,990.-
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