Revised Form No. 1.1Original

SUPREME COURT OF THE PHIL
PROPERTY DIVISION - OCA
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Republic of the Philippines
Supreme Court
Office of the Court Administrator
Manila

PURCHASE ORDER

Supplier : Topsol Enterprises 4/F Crown Center Bldg. Makati City Tel No: 0926-6391598 / 85603223 Fax No.: TIN:	P.O. No.: LC-083-2022 P.O. Date: July 12, 2022 Mode of Procurement : Shopping

Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contain herein.

Place of Delivery: SUPREME COURT OF THE PHILIPPINES/ SMED WAREHOUSE Date of Delivery: Within forty five (45) calendar days from receipt hereof.	Delivery Term: Payment Term: Thirty (30) days credit.

No.	Stock No.	Unit	DESCRIPTION	QTY.	Unit Price	Amount
1		pc	Docket Book, Criminal, 250pp, green cover, as per sample	200	Php776.00	Php155,200.00
			(Book dimensions: (H) 457mm x (W) 304mm x (T) 20mm)			-
						-
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ONE HUNDRED FIFTY FIVE THOUSAND TWO HUNDRED PESOS ONLY						Php155,200.00

P. R. No. 50

PURPOSE: For issuance lower courts - MTC.

NOTE: Original authority attached to P.O. No. LC-081-2022 under Topsol Enterprises.

In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for everyday delivery of delay shall be imposed.

Conforme:

RAYMONDJESUS M. TORRES
Signature over printed name of Supplier

7/25/2022
Date

Very truly yours,

MARIA TERESA O. DEMESA-RAZAL
OIC - Chief of Office
Office of Administrative Services, OCA

Fund Available: **MOISES B. FIGUEROA** Acting SC Chief Judicial Staff Officer Budget Division-FMO, OCA	ALLOBS NO: MTC 07222205 Amount ₱ 155,200.-

/mdaa