



Republic of the Philippines
Supreme Court
Office of the Court Administrator
Manila

SUPREME COURT OF THE PHILIPPINES
PROPERTY DIVISION

RECEIVED
AUG 19 2022
BY: _____
TIME: 1:30

PURCHASE ORDER

Supplier: Center Point Sales & Trading, Inc. 6/F Sky 1 Tower, #68 Dasmarinas St. Binondo, Manila	P.O. No.: LC-090-2022
Tel No: 8242-4245 / 46 Fax No.: 8242-4246 TIN:	P.O. Date: August 10, 2022
Gentlemen: Please furnish this office the following articles subject to the terms and conditions contain herein.	Mode of Procurement: Public Bidding dated March 28, 2022

Place of Delivery: SUPREME COURT OF THE PHILIPPINES FAMILY COURTS	Delivery Term:
Date of Delivery: Please refer to Article II, 2.2 of the SC-BAC-GC contract No. 2022-07	Payment Term: Upon completion of deliveries, presentation of the corresponding invoices of the items indicated and subject to usual auditing requirements.

No.	Stock No.	Unit	DESCRIPTION	QTY.	Unit Price	Amount
1		ream	Paper, Multipurpose, Legal	7960	Php235.88	Php1,877,604.80
			* 70gsm (min.)			-
			*legal 216mm x 330mm (±2mm)			-
			* 500 sheets per ream			-
			* five (5) reams per box			-
2		ream	Paper, Multipurpose, A4	1720	218.22	375,338.40
			* 70gsm (min.)			-
			* A4 210mm x 297mm (±2mm)			-
			* 500 sheets per ream			-
			* five (5) reams per box			-
			Freight charges			285,024.10
TWO MILLION FIVE HUNDRED THIRTY SEVEN THOUSAND NINE HUNDRED SIXTY SEVEN PESOS AND 30/100 ONLY						Php2,537,967.30

A. M. No. 20-10-05-SC
SC-BAC-GS-Contract No. 2022-07.

PURPOSE: For issuance to lower courts - FC.
NOTE: Original authority attached to P.O. No. LC-085-2022 under Center Point Sales & Trading Inc.

In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for everyday delivery of delay shall be imposed.

Conforme:

Signature over printed name of Supplier
Date: 08/09/22

Very truly yours,

MARIA TERESA O. DEMESA-RAZAL
OIC - Chief of Office
Office of Administrative Services, OCA

Fund Available: MOISES E. FIGUEROA Acting SC Chief Judicial Staff, Director Budget Division-FMO, OCA	ALLOBS NO: FC 08222258 Amount: ₱ 2,537,967.30
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