



Republic of the Philippines  
Supreme Court  
Office of the Court Administrator  
Manila

**RECEIVED**  
AUG 19 2022  
BY: [Signature]  
TIME: 1:30

**PURCHASE ORDER**

Supplier : <b>Center Point Sales &amp; Trading, Inc.</b> 6/F Sky 1 Tower, #68 Dasmarinas St. Binondo, Manila		P.O. No.: <b>LC-092-2022</b>				
Tel No: <b>8242-4245 / 46</b> Fax No.: <b>8242-4246</b> TIN:		P.O. Date: <b>August 10, 2022</b>				
Gentlemen: Please furnish this office the following articles subject to the terms and conditions contain herein.		Mode of Procurement : <b>Public Bidding dated March 28, 2022</b>				
Place of Delivery: <b>SUPREME COURT OF THE PHILIPPINES MUNICIPAL TRIAL COURTS IN CITIES - REGION 6 TO 8</b>		Delivery Term:				
Date of Delivery: Please refer to Article II, 2.2 of the SC-BAC-GC contract No. 2022-07		Payment Term: Upon completion of deliveries, presentation of the corresponding invoices of the items indicated and subject to usual auditing requirements.				
No.	Stock No.	Unit	DESCRIPTION	QTY.	Unit Price	Amount
1		ream	Paper, Multipurpose, Legal	6255	Php235.88	Php1,475,429.40
			* 70gsm (min.)			-
			*legal 216mm x 330mm (±2mm)			-
			* 500 sheets per ream			-
			* five (5) reams per box			-
2		ream	Paper, Multipurpose, A4	1475	218.22	321,874.50
			* 70gsm (min.)			-
			* A4 210mm x 297mm (±2mm)			-
			* 500 sheets per ream			-
			* five (5) reams per box			-
			Freight charges			231,900.00
<b>TWO MILLION TWENTY NINE THOUSAND TWO HUNDRED THREE PESOS AND 90/100 ONLY</b>						<b>Php2,029,203.90</b>

**A. M. No. 20-10-05-SC**  
**SC-BAC-GS-Contract No. 2022-07.**

PURPOSE: For issuance to lower courts - MTCC - Regions 6 to 8.

NOTE: Original authority attached to P.O. No. LC-085-2022 under Center Point Sales & Trading Inc.

In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for everyday delivery of delay shall be imposed.

Conforme:

*Julider S. Barco*  
Signature over printed name of Supplier  
09/07/22  
Date

Very truly yours,

*Maria Teresa O. Demesa-Razal*  
**MARIA TERESA O. DEMESA-RAZAL**  
OIC - Chief of Office  
Office of Administrative Services, OCA

Fund Available: <i>Moises E. Figueroa</i> <b>MOISES E. FIGUEROA</b> Acting SC Chief Judicial Staff Officer Budget Division-FMO, OCA	ALLOBS NO: <u>MTCC08222113</u> Amount <u>2,029,203.90</u>
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