



Republic of the Philippines
Supreme Court
Office of the Court Administrator
Manila

RECEIVED
AUG 19 2022
BY: _____
TIME: 1:30

PURCHASE ORDER

Supplier : Center Point Sales & Trading, Inc. 6/F Sky 1 Tower, #68 Dasmariñas St. Binondo, Manila		P.O. No.: LC-098-2022				
Tel No: 8242-4245 / 46 Fax No.: 8242-4246 TIN:		P.O. Date: August 10, 2022				
Gentlemen: Please furnish this office the following articles subject to the terms and conditions contain herein.		Mode of Procurement : Public Bidding dated March 28, 2022				
Place of Delivery: SUPREME COURT OF THE PHILIPPINES MUNICIPAL CIRCUIT TRIAL COURTS - REGION 6 TO 8		Delivery Term:				
Date of Delivery: Please refer to Article II, 2.2 of the SC-BAC-GC contract No. 2022-07		Payment Term: Upon completion of deliveries, presentation of the corresponding invoices of the items indicated and subject to usual auditing requirements.				
No.	Stock No.	Unit	DESCRIPTION	QTY.	Unit Price	Amount
1		ream	Paper, Multipurpose, Legal	2795	Php235.88	Php659,284.60
			* 70gsm (min.)			-
			*legal 216mm x 330mm (±2mm)			-
			* 500 sheets per ream			-
			* five (5) reams per box			-
2		ream	Paper, Multipurpose, A4	1265	218.22	276,048.30
			* 70gsm (min.)			-
			* A4 210mm x 297mm (±2mm)			-
			* 500 sheets per ream			-
			* five (5) reams per box			-
			Freight charges			103,124.00
ONE MILLION THIRTY EIGHT THOUSAND FOUR HUNDRED FIFTY SIX PESOS AND 90/100 ONLY						Php1,038,456.90

A. M. No. 20-10-05-SC
SC-BAC-GS-Contract No. 2022-07.

PURPOSE: For issuance to lower courts - MCTC - Regions 6 to 8.

NOTE: Original authority attached to P.O. No. LC-085-2022 under Center Point Sales & Trading Inc.

In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for everyday delivery of delay shall be imposed.

Conforme:

Juliefer S. Baraja
Signature over printed name of Supplier
09/09/22
Date

Very truly yours,

Maria Teresa Q. Demesa-Razal
MARIA TERESA Q. DEMESA-RAZAL
OIC - Chief of Office
Office of Administrative Services, OCA

Fund Available: <i>Moises B. Figueroa</i> MOISES B. FIGUEROA Acting SC Chief Judicial Staff Officer Budget Division-FMO, OCA	ALLOBS NO: <i>MTC08222249</i> Amount ₱ 1,038,456.90
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