



Republic of the Philippines  
 Supreme Court  
 Office of the Court Administrator  
 Manila

**PURCHASE ORDER**

Supplier : <b>SPH INTERNATIONAL CORPORATION</b> No. 1102 Quiricada Ext., Tondo, Manila				P.O. No.: <b>LC-102-2021</b>		
Tel No: <b>8251-1548</b>				P.O. Date: <b>October 8, 2021</b>		
Fax No.:				Mode of Procurement : <b>Shopping</b>		
TIN:						
Gentlemen: Please furnish this office the following articles subject to the terms and conditions contain herein.						
Place of Delivery: <b>SUPREME COURT OF THE PHILIPPINES</b>				Delivery Term:		
Date of Delivery: Within thirty (30) calendar days upon receipt hereof.				Payment Term: Upon completion of deliveries, presentation of the corresponding invoices of the items indicated and subject to usual auditing requirements.		
No.	Stock No.	Unit	DESCRIPTION	QTY.	Unit Price	Amount
1		pc	Marker, Permanent, Blue, bullet type	1000	Php10.80	Php10,800.00
2		bx	Paper clip vinyl/plastic coated 33mm	1200	8.80	10,560.00
3		rl	Tape, Transparent, 24mm	1500	11.00	16,500.00
4		rl	Tape, Packaging, 43mm	800	20.00	16,000.00
5		pc	Correction Tape	1100	16.50	18,150.00
6		bx	Rubber Band	800	110.00	88,000.00
7		bx	Fastener, metal, non-sharp edges	600	80.00	48,000.00
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						-
						-
						-
<b>TWO HUNDRED EIGHT THOUSAND TEN PESOS ONLY</b>						<b>Php208,010.00</b>

**P.R. No. 28**

PURPOSE: For issuance to lower courts - RTC.  
 NOTE: Original authority attached.

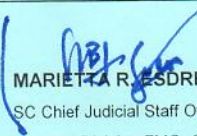
In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for everyday delivery of delay shall be imposed.

Conforme:

\_\_\_\_\_  
 Signature over printed name of Supplier  
 \_\_\_\_\_  
 Date

Very truly yours,

**MARIA ROSARIO M. LABUGEN**  
 OCA Assistant Chief of Office  
 Office of the Administrative Services, OCA

Fund Available:  <b>MARIETTA R. ESDRETON</b> SC Chief Judicial Staff Officer Budget Division-FMO, OCA	ALLOBS NO: <u>RTC 10212707</u> Amount <u>208,010-</u>
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