



Republic of the Philippines
Supreme Court
Office of the Court Administrator
Manila

PURCHASE ORDER

Supplier : SPH INTERNATIONAL CORPORATION No. 1102 Quiricada Ext., Tondo, Manila Tel No: 8251-1548 Fax No.: TIN:				P.O. No.: LC-103-2021 P.O. Date: October 8, 2021 Mode of Procurement : Shopping		
Gentlemen: Please furnish this office the following articles subject to the terms and conditions contain herein.						
Place of Delivery: SUPREME COURT OF THE PHILIPPINES Date of Delivery: Within thirty (30) calendar days upon receipt hereof.				Delivery Term: Payment Term: Upon completion of deliveries, presentation of the corresponding invoices of the items indicated and subject to usual auditing requirements.		
No.	Stock No.	Unit	DESCRIPTION	QTY.	Unit Price	Amount
1		pc	Marker, Permanent, Blue, bullet type	400	Php10.80	Php4,320.00
2		bx	Paper clip vinyl/plastic coated 33mm	300	8.80	2,640.00
3		rl	Tape, Transparent, 24mm	750	11.00	8,250.00
4		rl	Tape, Packaging, 43mm	300	20.00	6,000.00
5		pc	Correction Tape	500	16.50	8,250.00
6		bx	Rubber Band	300	110.00	33,000.00
7		bx	Fastener, metal, non-sharp edges	150	80.00	12,000.00
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SEVENTY FOUR THOUSAND FOUR HUNDRED SIXTY PESOS ONLY					Php74,460.00	

P.R. No. 28

PURPOSE: For issuance to lower courts - FC.

NOTE: Original authority attached to P. O. No. LC-102-2021 under SPH International Corporation.

In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for everyday delivery of delay shall be imposed.

Conforme:

Very truly yours,

Signature over printed name of Supplier

MARIA ROSARIO M. LABUGUEN
OCA Assistant Chief of Office
Office of the Administrative Services, OCA

Date

Fund Available: MARINETTA RESDRELON SC Chief Judicial Staff Officer Budget Division-FMO, OCA	ALLOBS NO: FC 10212228 Amount 74,460-
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