



Republic of the Philippines  
Supreme Court  
Office of the Court Administrator  
Manila

SUPREME COURT OF THE PHIL  
PROPERTY DIVISION - OCA

RECEIVED  
OCT 28 2022  
BY:                       
TIME: 2:35

## PURCHASE ORDER

Supplier :  <div style="text-align: center;"> <b>Jaymel Trading</b>  <b>B24 Lot 14 Dilang 1 Nagpayong,</b>  <b>Pinagbuhatan, Pasig City</b> </div>				P.O. No.: <div style="text-align: center;"><b>LC-111-2022</b></div>		
Tel No: <b>0920-2008700 / 1995-7122404</b> Fax No.: TIN:				P.O. Date: <div style="text-align: center;"><b>September 30, 2022</b></div>		
				Mode of Procurement :  <div style="text-align: center;"><b>Shopping</b></div>		
Gentlemen: Please furnish this office the following articles subject to the terms and conditions contain herein.						
Place of Delivery: <b>SUPREME COURT OF THE PHILIPPINES</b>				Delivery Term:		
Date of Delivery:  Within thirty (30) calendar days from receipt hereof.				Payment Term:  Thirty (30) days credit.		
No.	Stock No.	Unit	DESCRIPTION	QTY.	Unit Price	Amount
1		pc	Toner Cartridge, Brother TN-2380	300	Php1,900.00	Php570,000.00
						-
						-
						-
						-
<b>FIVE HUNDRED SEVENTY THOUSAND PESOS ONLY</b>					<b>Php570,000.00</b>	

P. R. No. 68

PURPOSE: For issuance to lower courts - RTC.

NOTE: Original authority attached.

In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for everyday delivery of delay shall be imposed.

Conforme:

JAYSON C. CRISTOBAL  
Signature over printed name of Supplier

Signature over printed name of Supplier

11-04-22

Date \_\_\_\_\_

Very truly yours,

MARIA TERESA O. DEMESA-RAZAL

OIC - Chief of Office

Office of Administrative Services, OCA

Fund Available:

MOISES B. FIGUEROA

Acting SC Chief Judicial Staff Officer

Budget Division-FMO, OCA

ALLOBS NO: Rtc 10 223450

Amount ₹ 70,000/-