



PROPERTY DIVISION - OCA  
OCT 25 2021  
BY: M. Labuguen  
TIME: 12:58

**PURCHASE ORDER**

Supplier : <b>MCSA Marketing</b> <b>446 San Fernando St.</b> <b>Binondo, Manila</b>			P.O. No.: <b>LC-127-2021</b> P.O. Date: <b>October 8, 2021</b> Mode of Procurement : <p style="text-align: center;"><b>Shopping</b></p>			
Tel No: <b>8986-9840/87388050</b> Fax No.: <b>253-4764</b> TIN:						
Gentlemen: Please furnish this office the following articles subject to the terms and conditions contain herein.						
Place of Delivery: <b>SUPREME COURT OF THE PHILIPPINES</b>			Delivery Term:			
Date of Delivery: Within thirty (30) calendar days upon receipt hereof.			Payment Term: Upon completion of deliveries, presentation of the corresponding invoices of the items indicated and subject to usual auditing requirements.			
No.	Stock No.	Unit	DESCRIPTION	QTY.	Unit Price	Amount
1		pack	Expediente Cover, 8.5 x 13", 155 gsm, 250 pcs/pack	140	Php332.50	Php46,550.00
2		rolls	Thread, cotton, 250 gsm, 4-ply	60	65.00	3,900.00
3		reams	Colored bond paper, Legal, blue, 8.5 x 13", 80 gsm	105	334.00	35,070.00
4		reams	Colored bond paper, Legal, yellow, 8.5 x 13", 80 gsm	95	334.00	31,730.00
5		reams	Colored bond paper, Legal, pink, 8.5 x 13", 80 gsm	90	334.00	30,060.00
						-
						-
						-
						-
						-
						-
						-
						-
<b>ONE HUNDRED FORTY SEVEN THOUSAND THREE HUNDRED TEN PESOS ONLY</b>						<b>Php147,310.00</b>

**P.R. No. 38**


PURPOSE: For issuance to lower courts - MCTC.  
 NOTE: Original authority attached to P. O. No. LC-122-2021 under MCSA Marketing.

In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for everyday delivery of delay shall be imposed.

Conforme:

\_\_\_\_\_  
 Signature over printed name of Supplier  
 \_\_\_\_\_  
 Date

Very truly yours,  
  
**MARIA ROSARIO M. LABUGUEN**  
 OCA Assistant Chief of Office  
 Office of the Administrative Services, OCA

Fund Available:  <b>MARIETTA R. ESDRELON</b> SC Chief Judicial Staff Officer Budget Division-FMO, OCA	ALLOBS NO: <u>MCTC 10212124</u> Amount <u>₱ 147,310 -</u>
--	--