Republic of the Philippines
Supreme Court
Office of the Court Administrator
Manila

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PURCHASE ORDER

Supplier : **MCSA Marketing** **446 San Fernando St.** **Binondo, Manila** Tel No: **8986-9840/87388050** Fax No.: **253-4764** TIN:	P.O. No.: **LC-131-2021** P.O. Date: **October11, 2021** Mode of Procurement : **Shopping**

Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contain herein.

Place of Delivery: **SUPREME COURT OF THE PHILIPPINES** Date of Delivery: Within thirty (30) calendar days upon receipt hereof.	Delivery Term: Payment Term: Upon completion of deliveries, presentation of the corresponding invoices of the items indicated and subject to usual audting requirements.

No.	Stock No.	Unit	DESCRIPTION	QTY.	Unit Price	Amount
1		bx	Envelope, Mailing (as per sample)	800	Php226.00	Php180,800.00
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ONE HUNDRED EIGHTY THOUSAND EIGHT HUNDRED PESOS ONLY						**Php180,800.00**

P.R. No. 44

PURPOSE: For issuance to lower courts - RTC.

NOTE: Original authority attached to P. O. No. LC-130-2021 under Centurian International Corp.

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In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for everyday delivery of delay shall be imposed.

Conforme:

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Signature over printed name of Supplier

11-11-2021
Date

Very truly yours,

MARIA ROSARIO M. LABUGUEN
OCA Assistant Chief of Office
Office of the Administrative Services, OCA

Fund Available: **MARIETTA R. ESDRELON** SC Chief Judicial Staff Officer Budget Division-FMO, OCA	ALLOBS NO: RTC10212442 Amount ₱180,800.00

/mdaa