




Republic of the Philippines
Supreme Court
Manila

Office of the Bar Confidant

NOTICE TO THE 2022 BAR CANDIDATES

A User Guide on how to complete the venue selection in Bar Personal Login Unified System (Bar PLUS) is now available for your reference.

September 12, 2022


AMOR P. ENTILA
Officer-In-Charge
Assistant Bar Confidant

VENUE SELECTION GUIDE FOR THE 2022 BAR CANDIDATES

Bar Personal Login Unified System (Bar PLUS)


How to:

- I. Select your Exam Venue**
- II. Fill out COVID-19 Vaccination Survey Questions**
- III. Submit your Selected Exam Venue and COVID-19 Vaccination Survey Responses**
- IV. Check your assigned Exam Venue**

I. Select your Exam Venue

Step 1: Access your registered Bar Personal Login Unified System (Bar PLUS) e-mail address and check your inbox for an e-mail with the subject “[Bar Examinee No. ____] - Selection of Preferred Exam Venue.”

[Bar Examinee No. 2022-00016] - Selection of Preferred Exam Venue

 noreply.barexams.sc
To: lis.applicant86@gmail.com



Sun 9/11/2022 11:49 PM

Dear Picardal, Freshstille Rose Dianne, Balbuena:

This is to inform you that the venue selection for the 2022 Bar Examinations is already available on your Bar Personal Login Unified System (Bar PLUS) account. You can now choose your preferred exam venue. Kindly be advised that the selection assignment of an exam venue site is on a “first come, first served” basis and that you have fifteen (15) minutes to complete the venue selection process. The venue selection module will also require you to answer questions on your COVID-19 vaccination status.

A User Guide and Video Tutorial on how to complete the venue selection in Bar PLUS are available on the Supreme Court microsite.

The venue selection module will close on 19-SEPT-22.

After completing the venue selection process, you will receive an e-mail confirming your chosen exam venue for the 2022 Bar Examinations.

Requests for transfer of venue may be accommodated based on: (1) meritorious reasons; and (2) the availability of slots in the chosen venue. Requests without a reasonable basis, such as “change of mind,” shall not be entertained.

Examinees may submit the requests from September 20 to 21, 2022 through <https://bit.ly/2022BarExamVenueAppeal>. All requests made beyond the said period shall no longer be accommodated.

Thank you.

Office of the Bar Confidant

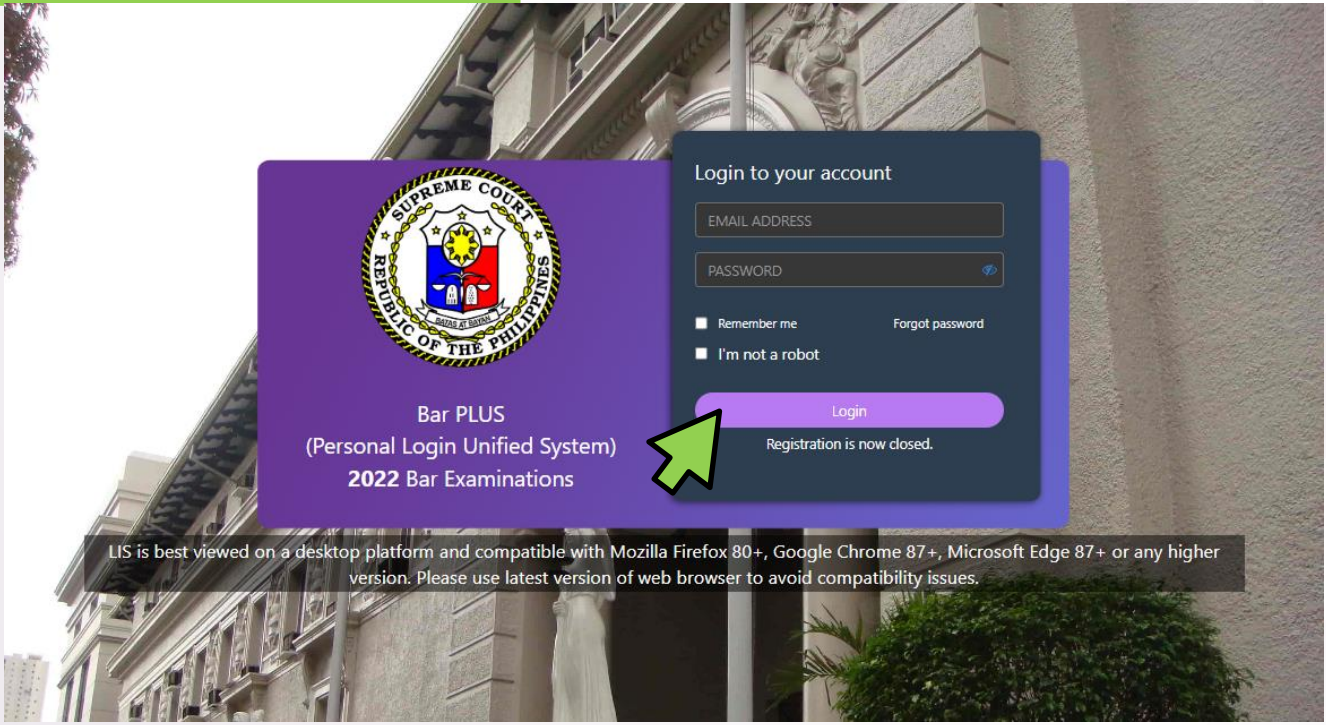
Click the Microsoft Forms link to request a transfer of venue.

You are receiving this e-mail because you signed up to receive e-mail communications from the Supreme Court Bar PLUS. If you have not signed-up or received this e-mail by mistake, kindly ignore this e-mail. If you need any assistance, please contact the Office of the Bar Confidant helpdesk at [\(02\) 8552-9690](tel:02-8552-9690) or [\(02\) 8552-9642](tel:02-8552-9642) or you may fill out the form at <https://bit.ly/2022BarExamHelpDesk>. Please do not reply to this e-mail. All replies will be automatically deleted by the system.

Step 2: Go to the Bar PLUS site and login your account.

🔍 <https://lis.judiciary.gov.ph/scp>

Go to this link to access the Bar PLUS site.



LIS is best viewed on a desktop platform and compatible with Mozilla Firefox 80+, Google Chrome 87+, Microsoft Edge 87+ or any higher version. Please use latest version of web browser to avoid compatibility issues.

Step 3: Click “Choose your Exam Venue” in the upper right corner of your dashboard.

By clicking the “Choose your Exam Venue” button, the fifteen (15) minute timer will start to run.



Supreme Court
OF THE PHILIPPINES
Bar 2022

board Applicant Details Last Login: 08-SEP-2022 01:39 PM

Dashboard Choose your Exam Venue

Status

- Application**
 - ✓ Application Submitted
- Payment**
 - ✓ Bar Application Fee Paid
- Document Verification**
 - ✓ Verification complete
- Application Processing**
 - ✓ Processing is completed but for further validation once physical copies are received.
- Court Action**
 - ✓ Application Approved

News and Announcements

Note: A copy of the OBC List was sent to your e-mail address. If the email notification does not appear in your inbox, please check your junk/spam folder.

Date and Time	Remarks
No remarks from OBC found	

Step 4: You will then be redirected to a new window where you can view the exam venues for the 2022 Bar Examinations, which are divided into NCR, Luzon, Visayas, and Mindanao.

Supreme Court OF THE PHILIPPINES 2022

Choose the Exam Venue Where You Want to Take the Bar Examinations

Click your preferred group to view the Exam Venues.

NCR

LUZON

VISAYAS

MINDANAO

NORTHERN MANILA

PASAY CITY

QUEZON CITY

SOUTHERN MANILA

TAGUIG CITY

SELECTION OF EXAM VENUE WILL EXPIRE IN: 00:14:54

Available Slots: 5

Available Slots: 1

Available Slots: 1

Available Slots: 5

Available Slots: 10

NEXT CANCEL

Please remember that you only have fifteen (15) minutes to complete the venue selection process.

Your venue selection will be cancelled if you click the "CANCEL" button.

INFORMATION

Are you sure you want to cancel your reservation? Changes you made will not be saved.

YES NO

A prompt window will appear if you click "CANCEL."
> Click "YES" to totally cancel the venue selection process.
> Click "NO" to stay on the venue selection page.

Step 5: To select your exam venue, click the radio button next to your preferred city. Please note that an applicant can only select the exam venue with available slots.

Supreme Court OF THE PHILIPPINES Bar 2022

Picardal, Freshfile Rose D.L. Last Login: 08-SEP-2022 01:39 PM

Choose the Exam Venue Where You Want to Take the Bar Examinations

SELECTION OF EXAM VENUE WILL EXPIRE IN: 00:13:48

Click your preferred group to view the Exam Venues.

- NORTHERN MANILA
- PASAY CITY
- QUEZON CITY
- SOUTHERN MANILA
- TAGUIG CITY

Available Slots: 5
Available Slots: 1
Available Slots: 1
Available Slots: 5
Available Slots: 10

INFORMATION

Your preferred Exam Venue is fully booked. Please select another Exam Venue with available slots.

OK

NEXT CANCEL

When you are finished, click the "NEXT" button.

After clicking "NEXT," you will be redirected to a new window, where you must fill out the COVID-19 Vaccination Status information.

NOTE: The reservation of the preferred exam venue begins only after you click the "NEXT" button.

If your preferred exam venue is fully booked, this alert message will appear. Please click the "OK" button to close this message. You may then select a different exam venue.

II. Fill out COVID-19 Vaccination Survey Questions

Step 6: This is the window that will appear after you select your exam venue, where you must answer questions about your COVID-19 vaccination status information.

Supreme Court OF THE PHILIPPINES

Dashboard

Status

- 1 Application
- 2 Payment
- 3 Document Verification
- 4 Application Processing

COVID-19 Vaccination Status

SELECTION OF EXAM VENUE WILL EXPIRE IN 00:11:10

Selected Exam Venue: NORTHERN MANILA

COVID-19 Vaccination Status

Are you fully vaccinated? Yes No

Date of last vaccination

Did you get a booster shot? Yes No

Date of booster shot

INFORMATION

Selected exam venue will not be submitted. Do you wish to cancel?

Click the "NEXT" button to complete your venue selection. Your venue selection will be cancelled if you click the "CANCEL" button.

Note: You can no longer edit the information you have entered after clicking the "NEXT" button.

A prompt window will appear if you click "CANCEL."

- > Click the "YES" button to totally cancel the venue selection process.
- > Click the "NO" button to stay on the venue selection page.

III. Submit your Selected Exam Venue and COVID-19 Vaccination Survey Responses

Step 7: After answering the survey questions about your COVID-19 vaccination status, a summary window will be displayed.

The screenshot shows the application system interface. On the left is a sidebar with a 'Status' section containing three steps: 1. Application (Application Submitted), 2. Payment (Bar Application Fee Paid), and 3. Document Verification (Verification completed). The main content area is a 'Summary' window with the following details:

Selected Exam Venue:	NORTHERN MANILA
Are you fully vaccinated?	<input checked="" type="radio"/> Yes <input type="radio"/> No
Date of last vaccination	08-FEB-2022
Did you get a booster shot?	<input checked="" type="radio"/> Yes <input type="radio"/> No
Date of booster shot	20-APR-2022

Below the summary is a warning: "After clicking the 'SUBMIT' button, you will not be able to update your exam venue and COVID-19 vaccination details using Bar PLUS." At the bottom of the summary window are 'SUBMIT' and 'CANCEL' buttons.

Below the summary window is an 'INFORMATION' dialog box with the text: "Are you sure you want to cancel your reservation? Changes you made will not be saved." At the bottom of the dialog are 'YES' and 'NO' buttons.

Make sure that all information are true and correct.

Submit your preferred exam venue and COVID-19 vaccination details to the Office of the Bar Confidant (OBC) by clicking the "SUBMIT" button.

Your venue selection will be cancelled if you click the "CANCEL" button.

- > Click the "YES" button to totally cancel the venue selection process.
- > Click the "NO" button to stay on the venue selection page.

Step 8: After clicking "SUBMIT," a confirmation window will be displayed. Click "YES" to successfully submit your responses to the OBC.



Dashboard

Payment

Bar Application Fee Pa

CONFIRMATION

Are you sure you want to submit the information for your preferred exam venue and COVID-19 vaccination details?

YES NO

Clicking the "NO" button will close the CONFIRMATION window.

If you click "YES," a successful status confirmation will be displayed.

SUBMISSION SUCCESSFUL

You have successfully submitted your preferred exam venue and COVID-19 vaccination details.

OK

20-APR-2022

After clicking the "SUBMIT" button, you will not be able to update your exam venue and COVID-19 vaccination details using Bar PLUS.

SUBMIT CANCEL

This window will appear once you click "YES." Click the "OK" button to return to your dashboard.

III. Check your assigned Exam Venue

Step 9: Your assigned exam venue will be reflected under *News and Announcements* in your Bar PLUS dashboard.

Dashboard View your Exam Venue

Status

- Application**
✓ Application Submitted
- Payment**
✓ Bar Application Fee Paid
- Document Verification**
✓ Verification complete
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✓ Processing is completed but for further validation once physical copies are received.
- Court Action**
✓ Application Approved

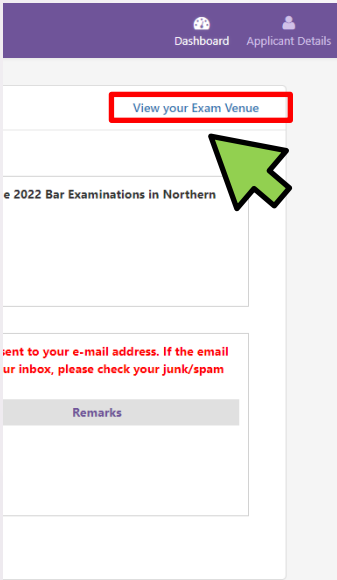
News and Announcements

You have been assigned to take the 2022 Bar Examinations in Northern Manila.

Note: A copy of the OBC List was sent to your e-mail address. If the email notification does not appear in your inbox, please check your junk/spam folder.

Date and Time	Remarks
No remarks from OBC found	

Step 10: To view your assigned exam venue and COVID-19 vaccination details, click the “View your Exam Venue” found on the upper right corner of your dashboard.



SUMMARY

Assigned Exam Venue	NORTHERN MANILA
Are you fully vaccinated?	<input checked="" type="radio"/> Yes <input type="radio"/> No
Date of last vaccination	08-FEB-2022
Did you get a booster shot?	<input checked="" type="radio"/> Yes <input type="radio"/> No
Date of booster shot	20-APR-2022



For queries or concerns, please contact the Office of the Bar Confidant helpdesk at (02) 8552-9690 or (02) 8552-9642, or you may fill out the form at <https://bit.ly/2022BarExamHelpDesk>





OK

Status

- Application**
✓ Application Submitted
- Payment**
✓ Bar Application Fee Paid
- Document Verification**
✓ Verification complete
- Application Processing**
✓ Processing is completed but for further validation once physical copies are received.
- Court Action**
✓ Application Approved

Step 11: You will also receive an e-mail confirming your chosen exam venue for the 2022 Bar Examinations.

[Bar Examinee No. 2022-00016] -Assigned Exam Venue Inbox x  

 noreply.barexams.sc@judiciary.gov.ph 3:49 PM (3 minutes ago)   
to me ▾

Dear Picardal, Freshstille Rose Dianne, Balbuena:

Please be informed that your assigned exam venue is NORTHERN MANILA.

Kindly be advised that the Office of the Bar Chairperson will release a separate Bar Bulletin announcing the list of institutions that have been approved to be local testing centers for the 2022 Bar Examinations. You may also monitor your Bar Personal Login Unified System (Bar PLUS) dashboard to view your final local testing center.

A separate e-mail notification will be sent regarding your Notice of Admission and Undertaking.

Thank you.

Office of the Bar Confidant

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Question: Where can the bar candidates course their concerns about their exam venue?

Answer: The bar candidates may course their concerns about their exam venue to the Office of the Bar Confidant (OBC) Help Desk through the following modes:

→ Telephone Numbers:

[\(02\) 8552-9690](tel:(02)8552-9690) or [\(02\) 8552-9642](tel:(02)8552-9642)

→ Online Help Desk form:

<https://bit.ly/2022BarExamHelpDesk>

Note: Telephone numbers are accessible from Mondays to Fridays from 8:30 A.M. to 4:30 P.M.

END