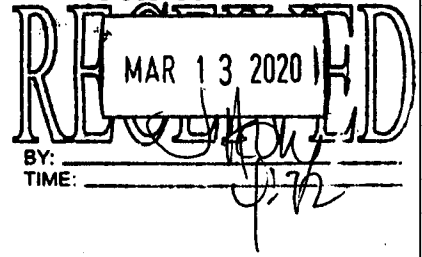


Republic of the Philippines
Supreme Court
Manila



ADMINISTRATIVE CIRCULAR NO. 28-2020

TO : ALL OFFICES OF THE SUPREME COURT

**SUBJECT : TEMPORARY SUSPENSION/RESTRICTION
ON THE PERSONAL FOLLOW UP OF
PENDING TRANSACTIONS**

In view of the declaration by the World Health Organization that the COVID-19 outbreak is now a pandemic, and in support of the concerted governmental effort to deter the spread of contagion through social distancing and the reduction of interpersonal transactions, the Office of the Chief Justice (OCJ) has resolved to temporarily suspend/restrict the **personal follow up** of all transactions throughout the various offices of the Supreme Court, effective immediately, until further notice.


The foregoing suspension/restriction pertains only to dealings with the general public and other stakeholders of the Court. All offices concerned shall direct the public to course matters for follow up to the **Judiciary Public Assistance Section (JPAS)** under the direct control and supervision of the OCJ, with the following contact details:

- a) Hotline Numbers: (02)8526-6185
(02)8552-9644
(02)8552-9646
(0908)8500919
- b) Email Address: chiefjusticehelpdesk@sc.judiciary.gov.ph
- c) Mail Address: Office of the Chief Justice
2nd Floor, Supreme Court New Building
Padre Faura St. Ermita, Manila, 1000

All court officials and employees are enjoined to continue to faithfully perform their duties and functions in a timely and efficient manner in the best interest of public service.

For strict compliance.

March 13, 2020


EDGAR O. ARICHETA
Clerk of Court