



Republic of the Philippines
COURT OF APPEALS
Manila

OFFICE ORDER NO. 60-22-RSF

Upon consultation with the Honorable Alexander G. Gesmundo, Chief Justice of the Republic of the Philippines, the Manila Station of the Court of Appeals (CA) shall observe the following work arrangement effective **March 1, 2022** until further notice:

1. The court shall be physically open and operate in **full on-site capacity** from Monday to Friday, 8:00am to 4:30pm.
2. All court officials and employees shall undergo antigen testing once a month.
3. Raffles and hearings are to be conducted on-site, unless prior approval to conduct official business via videoconferencing is secured from the Presiding Justice.
4. Protocols for unvaccinated employees shall be strictly observed.
5. Only visitors with official court business, such as delivery of supplies, service maintenance of court equipment, construction, job applicants scheduled for interview, and authorized hearings & functions, are allowed to enter the court premises. Visitors must present their proof of vaccination upon entry. Solemnization of marriages shall be limited to five (5) participants, inclusive of the solemnizing justice. The court may require the visitors to submit a valid negative antigen or RT-PCR test result issued not earlier than three (3) days before the visit/entry to the court.
6. All justices, officials, and employees are reminded to strictly observe health and safety protocols.

The Visayas and Mindanao Stations of the CA shall continue to observe the work arrangement under Office Order No. 57-22-RSF until further notice, in view of the retention of Alert Level 2 status in Cebu City and the limited office space of the CA-Mindanao Station.

For strict compliance.

February 28, 2022

RA Salazar - Fernando
REMEDIOS A. SALAZAR-FERNANDO
Presiding Justice