



**Republic of the Philippines
Supreme Court
Manila**

**BIDS AND AWARDS COMMITTEE
FOR GOODS AND SERVICES (SC-BAC-GS)**

Resolution No. 2023-01

**RE: AWARD OF THE CONTRACT FOR THE
PROCUREMENT OF COMPREHENSIVE HEALTH
CARE PLAN TO ALL LOWER COURTS
PERSONNEL OF THE 1ST AND 2ND LEVEL
INCLUDING SHARI'A COURTS**

WHEREAS, on 11 November 2022, the SC-BAC-GS received the 1st Indorsement dated 10 November 2022 of the Procurement Planning Committee relative to the *Procurement of Comprehensive Health Care Plan to All Lower Courts Personnel of the 1st and 2nd Level including Shari'a Courts* with an Approved Budget for the Contract (ABC) in the amount of One Hundred Seventy Two Million One Hundred Ninety One Thousand Eight Hundred Pesos (₱172,191,800.00);

WHEREAS, on the basis of the said indorsement, the conduct of the Pre-Procurement Conference on 22 November 2022 and the finalization of the technical specifications and bidding documents, the SC-BAC-GS caused the posting of the Invitation to Bid on 28 November 2022 on the Philippine Government Electronic Procurement Service (PHILGEPS), the Supreme Court website and the bulletin boards within the Supreme Court premises;

WHEREAS, only United Coconut Planters Life Assurance Corporation (COCOLIFE) submitted its letter of intent and participated in the Pre-Bid Conference on 06 December 2022;

WHEREAS, only COCOLIFE purchased the bidding documents in the amount of Thirty Two Thousand Pesos (₱32,000.00);

WHEREAS, only COCOLIFE submitted its bid within the deadline set on 20 December 2022;



WHEREAS, the following were the results of the preliminary examination and evaluation of bids during the opening of bids on 20 December 2022:

ABC = ₱172,191,800.00		
Bidder	Technical & Financial Component	Financial Bid
UNITED COCONUT PLANTERS LIFE ASSURANCE CORPORATION (COCOLIFE)	PASSED	₱172,191,712.17

WHEREAS, the detailed technical evaluation was conducted by the implementing office, the Office of Administrative Services, Office of the Court Administrator, and the end-user representative, the Philippine Association of Court Employees, on COCOLIFE's technical proposal. In its Memorandum dated 22 December 2022, the implementing office found COCOLIFE's technical proposal compliant, subject to verification during post-qualification. In its letter dated 28 December 2022, the end-user representative found that upon thorough evaluation of all the documents provided, COCOLIFE complied to the technical requirements;

WHEREAS, the financial bid of COCOLIFE in the amount of One Hundred Seventy Two Million One Hundred Ninety One Thousand Seven Hundred Twelve Pesos and 17/100 (₱172,191,712.17) was declared by the SC-BAC-GS as the *Single Calculated Bid*, subject to the post-qualification process;

WHEREAS, the notice for submission of post-qualification documents was issued to COCOLIFE on 28 December 2022, which upon its receipt, submitted the required documents electronically on 29 December 2022 and the physical copies on 03 January 2023;

WHEREAS, to verify, validate, ascertain the genuineness, validity, accuracy, and determine the responsiveness of the bid based on the documents submitted, post-qualification was conducted by the SC-BAC-GS, with the conformity of the representatives of the Office of Administrative Services, Office of the Court Administrator, and the Philippine Association of Court Employees, on the basis of COCOLIFE's documentary submissions and other available sources. The Post-Qualification Report on COCOLIFE dated 05 January 2023 was submitted to the SC-BAC-GS for its consideration;



WHEREAS, in its electronic mail dated 05 January 2023, COCOLIFE advised that the company is currently on the process of renewing the Mayor's Permit with the City Government of Makati, with the information that the deadline of filing for the said permit was set on 20 January 2023. COCOLIFE committed that a copy of the updated permit shall be submitted to the SC-BAC-GS upon availability. The SC-BAC-GS resolved to note the electronic mail;

WHEREAS, during its meeting on 10 January 2023, the SC-BAC-GS resolved to require the submission the 2023 Mayor's Permit or an official receipt as proof that the COCOLIFE has applied for renewal within the period prescribed by the concerned local government unit, Makati City. A letter dated 11 January 2023 was issued to COCOLIFE relative to the matter, requiring the compliance within five (5) calendar days from receipt;

WHEREAS, in its letter dated 12 January 2023, received by the SC-BAC-GS electronically on 13 January 2023, COCOLIFE informed the SC-BAC-GS that the company have completed and submitted all the documentary requirements pertinent to its application for renewal, attaching a copy of the application form and the claim stub. COCOLIFE requested to be given ample time to secure and submit the Mayor's Permit as the processing and release of the permit shall entail additional time;

WHEREAS, during its meeting on 17 January 2023, the SC-BAC-GS resolved to accept the submission of COCOLIFE as substantial compliance to the requirement. COCOLIFE was instructed to submit the 2023 Mayor's Permit immediately upon availability;

WHEREAS, after review and evaluation of the findings of the post-qualification team on COCOLIFE's submissions and the pending application for the Mayor's Permit, the SC-BAC-GS found that COCOLIFE has met the requirements of the Supreme Court and declared its bid as the *Single Calculated and Responsive Bid*;

NOW THEREFORE, We, the members of the SC-BAC-GS, hereby RESOLVE as it is hereby RESOLVED to:

1. recommend the **AWARD** of the *Contract for the Procurement of Comprehensive Health Care Plan to All Lower Courts Personnel of the 1st and 2nd Level including Shari'a Courts* to **UNITED COCONUT PLANTERS LIFE ASSURANCE CORPORATION (COCOLIFE)** in the amount of **ONE HUNDRED SEVENTY TWO MILLION ONE HUNDRED NINETY ONE THOUSAND SEVEN HUNDRED TWELVE PESOS AND 17/100 (P172,191,712.17)**; and



- request that **HON. RAUL B. VILLANUEVA, Court Administrator**, be authorized to sign, for and in behalf of the Court, the contract with **UNITED COCONUT PLANTERS LIFE ASSURANCE CORPORATION (COCOLIFE)**.

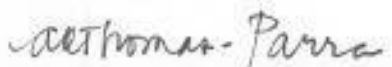
Done in the City of Manila, Philippines, this 17th day of January 2023.


LILIAN C. BARRIBAL-CO
Chairperson


EDWIN B. ANDRADA
Vice Chairperson

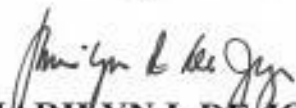
Members:


EDGAR O. ARICHETA


ANALIZA O. THOMAS-PARRA


JUL-AHMAD J. GASPAR


ANNABELLE T. FUNDALES


MARILYN I. DE JOYA


GIL JOSEPH B. CABANTING