



Republic of the Philippines
Supreme Court
Office of the Court Administrator
Manila

RECEIVED
MAR 30 2023
BY: 12-36
TIME:

PURCHASE ORDER

Supplier : Metasystems Development Inc. #2 Acacia Lane, Mandaluyong City			P.O. No.: LC-021-2023			
Tel No: 85342136-41 / 09178383091 Fax No.: TIN:			P.O. Date: March 24, 2023			
Gentlemen: Please furnish this office the following articles subject to the terms and conditions contain herein.			Mode of Procurement : Negotiated Procurement- Small Value Procurement (Sec. 53.9)			
Place of Delivery: SUPREME COURT OF THE PHILIPPINES			Delivery Term:			
Date of Delivery: Within thirty (30) calendar days from receipt hereof.			Payment Term: Thirty (30) days credit.			
No.	Stock No.	Unit	DESCRIPTION	QTY.	Unit Price	Amount
1		pc	Ribbon Cartridge for TallyGenicom 6820Q Extended life	50	Php4,700.00	Php235,000.00
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TWO HUNDRED THIRTY FIVE THOUSAND PESOS ONLY						Php235,000.00

P. R. No. 24

PURPOSE: For issuance of payroll of lower courts - FMBO-EDP.(RTC).
NOTE: Original authority attached.

In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for everyday delivery of delay shall be imposed.

Conforme:
EMA
Ellen B. Culot
Signature over printed name of Supplier

04-18-2023
Date

Very truly yours,
M. Demesa-Razal
MARIA TERESA O. DEMESA-RAZAL
DIC - Chief of Office
Office of Administrative Services, OCA

Fund Available: <u><i>M. Figueroa</i></u> MOISES B. FIGUEROA Acting SC Chief Judicial Staff Officer Budget Division-FMO, OCA	ALLOBS NO: <u>RTC 03234122</u> Amount <u>235,000-</u>
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