

SUPREME COURT
BIDS AND AWARDS COMMITTEE FOR THE HALLS OF JUSTICE

TO : ALL INTERESTED BIDDERS

PROJECT : PROCUREMENT OF WORKS CONTRACTOR FOR THE PROPOSED CONSTRUCTION OF LAOAG CITY HALL OF JUSTICE

RE : BID BULLETIN NO. 2

DATE : 21 JULY 2023

This bid bulletin is issued to clarify, modify, or amend the item/s in the Bidding Documents and the Checklist of Requirements for Bidders for the project.

Please take note of the changes in the Bid Documents:

1.) Bid Data Sheet

As stated in the Bid Document	Amendment/Changes/Clarifications
21. Additional contract documents relevant to the Project that may be required by existing laws and/or the Procuring Entity, such as construction schedule and S-curve, manpower schedule, construction methods, equipment utilization schedule, construction safety and health program approved by the DOLE, and other acceptable tools of project scheduling.	21. Additional contract documents relevant to the Project that may be required by existing laws and/or the Procuring Entity, such as construction schedule and S-curve, manpower schedule, construction methods using the attached form (Item I-O of checklist) , equipment utilization schedule, construction safety and health program using the attached form (Item I-R of checklist) , and other acceptable tools of project scheduling.

2.) Section IX Checklist of the Requirements for Bidders for the project is hereby superseded by the attached checklist:

(a) Original:

ii. Technical Documents	TAB
Construction Methodology	I-O

Revised:

ii. Technical Documents	TAB
Construction Methodology (use attached form)	I-O

(b) Original:

ii. Technical Documents	TAB
Safety and Health Program	I-R

Revised:

ii. Technical Documents	TAB
Construction Safety and Health Program (use attached form)	I-R

(c) Original:

Financial Component	TAB
Soft Copies (Saved in a USB Flash drive) of the following: BOQ (PDF & Microsoft EXCEL format); Accomplished Bid Form (PDF & Microsoft EXCEL format); DUPA (PDF & Microsoft EXCEL format); Manpower Schedule (PDF & Microsoft EXCEL format); Equipment Schedule (PDF & Microsoft EXCEL format); and Construction Schedule - reflecting the weekly schedule using PERT/CPM & GANTT CHART with S-CURVE (PDF & EDITABLE format).	II-D

Revised:

ii. Technical Documents	TAB
Cash Flow by Quarter (used attached form)	I-D

For easier reference, attached is a copy of the revised full checklist and the following new forms (1.) Construction Methodology, (2.) Construction Safety and Health Program and (3.) Cash Flow by Quarter.

3.) Please also take note of the changes in the list of Bidding forms for the project, to wit:

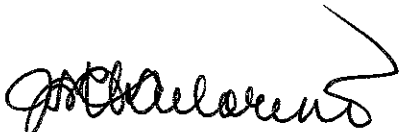
Original:

<i>Bidding Forms</i>	
1	Financial Bid Form
2	BOQ Form
3	Unit Cost Analysis Form
4	Bid Securing Declaration Form
5	Form of Contract Agreement
6	Omnibus Sworn Statement
7	Special Power of Attorney

Revised:

<i>Bidding Forms</i>	
1	Financial Bid Form
2	BOQ Form
3	Unit Cost Analysis Form
4	Bid Securing Declaration Form
5	Form of Contract Agreement
6	Omnibus Sworn Statement
7	Special Power of Attorney
8	Cash Flow by Quarter
9	Construction Methodology
10	Construction Safety and Health Program

Please be guided accordingly.



JENNY LIND R. ALDECOA-DELORINO
Deputy Court Administrator and Chairperson,
Bids and Awards Committee for Halls of Justice



Republic of the Philippines
Supreme Court
Manila

**BIDS AND AWARDS COMMITTEE
FOR THE HALLS OF JUSTICE**

CHECKLIST OF REQUIREMENTS FOR BIDDERS

Project: **PROCUREMENT OF WORKS CONTRACTOR FOR THE PROPOSED
CONSTRUCTION OF LAOAG CITY HALL OF JUSTICE (P550,532,759.71)**

Bidder: _____

DOCUMENTARY REQUIREMENT	TAB	Present (Yes/No)
ENVELOPE NO. 1 - TECHNICAL COMPONENTS		
<i>Class "A" Documents</i>		
i. Legal Documents		
Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages)	I-A	
Registration certificate from Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives or its equivalent document.	I-B	
Mayor's or Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas.	I-C	
Tax clearance per E.O. No. 398, s. 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR).	I-D	
(if applicable) Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.	I-E	
ii. Technical Documents		
Statement of the prospective bidder of all its ongoing and completed government and private contracts , including contracts awarded but not yet	I-F	

started, if any, whether similar or not similar in nature and complexity to the contract to be bid;			
Statement of the bidder's Single Largest Completed Contract (SLCC) that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC, and be supported by the following: (1) Notice of Award and/or Notice to Proceed; (2) Project Owner's Certificate of Final Acceptance issued by the Owner other than the Contractor or the Constructors Performance Evaluation System (CPES) Final Rating, which must be at least satisfactory; and (3) In case of contracts with the private sector, an equivalent document shall be submitted;		I-G	
Valid PCAB license of at least " Category AAAA or AAA " and size range of " Large B " for General Building.		I-H	
Original copy of Bid Security . If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission; <u>or</u> Original copy of Notarized Bid Securing Declaration . <i>*The photocopy of the ID used in the Notarization of the document must also be attached.</i>		I-I	
Organizational chart for the contract to be bid;		I-J	
The Key Personnel must meet the required minimum years of experience set below:		I-K	
1. Project Manager	a. A licensed Civil Engineer or Architect with a minimum of eight (8) years work experience as Project Manager. b. Must have completed at least two (2) 6-storey buildings (minimum) within the last fifteen (15) years. c. With at least ten (10) years work experience as a Civil Engineer or Architect in building construction.		
2. Project Architect	a. A licensed Architect with a minimum of five (5) years work experience as Project Architect of a 6-storey building (minimum) within the last fifteen (15) years b. With at least eight (8) years work experience as an Architect in building construction.		
3. Project Engineer- Civil	a. A licensed Civil Engineer with a minimum of five (5) years work experience as Project Engineer – Civil of a 6-storey (minimum) within the last fifteen (15) years. b. With at least eight (8) years work experience as a Civil Engineer in building construction.		
4. Project Engineer- Electrical	a. A registered Electrical Engineer (REE) with a minimum of five (5) years work experience as		

	Project Engineer- Electrical of a 6-storey building (minimum) within the last fifteen (15) years.		
	b. With at least eight (8) years of work experience as an Electrical Engineer in building construction.		
5. Project Engineer – Electronics and Communication	a. A Licensed Electronics Engineer (ECE) with a minimum of five (5) years work experience as Project Engineer- Electronics of the 6-storey building (minimum) within the last fifteen (15) years.		
	b. With at least eight (8) years of work experience as an Electronics Engineer in building construction.		
6. Project Engineer - Mechanical	a. A registered Mechanical Engineer (RME) with a minimum of five (5) years work experience as Project Engineer – Mechanical of a 6-storey building (minimum) within the last fifteen (15) years.		
	b. With at least eight (8) years of work experience as an Mechanical Engineer in building construction.		
7. Project Engineer - Sanitary	a. A licensed Sanitary Engineer with a minimum of five (5) years of work experience as Project Engineer- Sanitary of a 6-storey building (minimum) within the last fifteen (15) years.		
	b. With at least eight (8) years of work experience as an Sanitary Engineer in building construction.		
8. Project Engineer - Geodetic	a. A Licensed Geodetic Engineer with a minimum of five (5) years work experience as a Geodetic Engineer of a 6-storey building (minimum) within the last fifteen (15) years.		
	b. With at least eight (8) years of work experience as an Geodetic Engineer in building construction.		
9.BERDE Coordinator	a. A Certified Green Building Professional from the Philippine Green Building Council.		
10. Safety Officer	a. A duly accredited Occupational Safety and Health (OSH) Practitioner by the Department of Labor and Employment.		
	b. With at least three (3) years of work experience as OSH Practitioner in building construction.		
List of contractor’s major equipment units , which are owned, leased, and/or under purchase agreements, supported by proof of ownership, certification of availability of equipment from the equipment lessor/vendor for the duration of the project. To wit:		I-L	
Description	Capacity	Qty.	
Mobile Crane	50 tons	1	
Cargo Truck	10 tons/270 hp	1	
Boom Truck	15 tons	1	

Water Truck	1000 Gallons	1			
Dump Truck	15 cubic meter	3			
Backhoe	0.80 cubic meter	2			
Bagger Mixer	0.50 cubic meter	2			
Concrete Transit Mixer	6 cubic meter	4			
Concrete Pump	Min. vertical distance = 36 meters	1			
Concrete Vibrator	Min. 1 hp	4			
Vibratory Road Roller	10 tons	1			
Electric Bar Cutter	Up to 28mm	2			
Electric Bar Bender	Up to 28mm	2			
Diesel Generator	50 kVa	1			
Fuel Truck	1000 liters	1			
Utility Vehicle	Pick-up/SUV	2			
Tower Light	6 kW	2			
Welding Machines		3			
Acy-Oxy Cutting Tools		3			
Surveying Equipment		1 set			
Jumping Jack Compactor		2			
Plate Compactor		2			
Air Compressor		1			

Submersible Pump		1		
Scaffolding System and Shoring System		230 sets for each system		
Construction Schedule , including Bar Chart with S-Curve and PERT/CPM reflecting the weekly schedule			I-M	
Weekly Manpower Schedule			I-N	
Construction Methodology (use attached form)			I-O	
Weekly Equipment Utilization Schedule			I-P	
Certificate of Site Inspection , duly signed by the Executive/Presiding Judge or Clerk of Court or Maintenance Head, or in the absence of the aforestated officials, a responsible ranking officer/employee of the concerned court			I-Q	
Safety and Health Program (use attached form)			I-R	
Original duly signed Omnibus Sworn Statement (OSS) <i>*The photocopy of the ID used in the Notarization of the document must also be attached.</i>			I-S	
Financial Documents				
The prospective bidder's audited financial statements , showing, among others, the prospective bidder's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission			I-T	
The prospective bidder's computation of Net Financial Contracting Capacity (NFCC) .			I-U	
B. Class "B" Document If applicable, duly signed joint venture agreement (JVA) in accordance with RA No. 4566 and its IRR in case the joint venture is already in existence; or Duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.			I-V	

ENVELOPE 2. FINANCIAL COMPONENT		
Financial Bid Form in accordance with the form prescribed in Section IX, Bidding Forms	II-A	
Bill of Quantities (BOQ) Form	II-B	
Detailed Unit Price Analysis (DUPA) Form	II-C	
Cash flow by Quarter (use attached form)	II-D	
Soft Copies (Saved in a USB Flash drive) of the following: BOQ (PDF & Microsoft EXCEL format); Accomplished Bid Form (PDF & Microsoft EXCEL format); DUPA (PDF & Microsoft EXCEL format); Manpower Schedule (PDF & Microsoft EXCEL format); Equipment Schedule (PDF & Microsoft EXCEL format); and Construction Schedule - reflecting the weekly schedule using PERT/CPM & GANTT CHART with S-CURVE (PDF & EDITABLE format).	II-E	
BID AMOUNT		

PASSED _____

FAILED _____

**BIDS AND AWARDS COMMITTEE
FOR THE HALLS OF JUSTICE**

DCA JENNY LIND R. ALDECOA-DELORINO
Chairperson

ACA MARIA REGINA ADORACION FILOMENA M. IGNACIO
Vice Chairperson

ATTY. RAQUEL M. LADRILLANO
Member

ATTY. MARILYN C ISLA-DE JOYA
Member

ATTY. MARIA TERESA O. DEMESA-RAZAL
Member

ATTY. GILDA A. SUMPO-GARCIA
Member

ATTY. JEREMIAH V. SEGADOR
Member

PROJECT:

LOCATION:

CONSTRUCTION METHODOLOGY OUTLINE OF NARRATIVE DESCRIPTION

1. INTRODUCTION

Refer to the Bidding Documents and related Materials.

2. BRIEF DESCRIPTION OF CONTRACT WORKS

State the general features of the contract works. Use tables and drawings as necessary.

3. CONSTRUCTION METHODS AND PROCEDURES

3.1 Methodology or General Approach

State the general approach in construction in terms of the use of equipment-intensive or labor-intensive or labor-based methods, any special techniques, methods or procedures to ensure completion on time and quality of the materials, workmanship, and completed structure, according to the approved specifications and drawings/plan.

3.2 Program of Work

Discuss Program of Works with reference to the bar chart with S-curve of activities in the contract works.

3.3 Financial Program

Cash flow schedule, provision for working capital, schedule of receipts, etc.

Submitted by:

Name and Signature of Bidder's Representative

Date: _____

Position

Name of Bidder

PROJECT:

LOCATION:

CONTRACTOR'S CONSTRUCTION SAFETY AND HEALTH PROGRAM (CSHP)

Date:

To: Chairperson of the Bids and Awards Committee

Pursuant to the provisions of Section 37.2.3 of the Revised Implementing Rules and Regulations of Republic Act No. 9184 and in accordance with the provisions of Department of Labor and Employment (DOLE) Department Order No. 13 Series of 1998 Guidelines Governing Occupational Safety and Health in the Construction Industry and DOLE DO No. 198 Series of 2018 IRR of RA no. 11058 Entitled "An Act Strengthening Compliance with Occupational Safety and Health Standards and Providing Penalties for Violations Thereof", we hereby submit to you the initial CSHP as part of the Technical Documents which once awarded to us, copy of the CSHP duly received by the DOLE will be submitted prior to contract approval, and the duly approved CSHP by the DOLE will be submitted during contract implementation stage but not later than the date of filing for the advance payment or first progress billing.

1. **Construction Safety and Health Committee:** State the composition of the Contractor's Construction Safety and Health Committee, if one has been formed. Otherwise, state an undertaking of the Contractor to organize such committee and appoint its members before the start of construction work at the project site.
2. **Specific Safety Policies:** State the specific safety policies which the contractor undertakes to observe and maintain in its construction site, including frequency of and persons responsible for conducting toolbox and gang meetings.
3. **Penalties and Sanctions:** State the penalties and sanctions for violations of the Construction Safety and Health Program.
4. **Training:** State the frequency, content and persons responsible for orienting, instructing, and training all workers at the site with regard to the Construction Safety and Health Program under which they operate.
5. **Waste Disposal:** State the manner of disposing waste arising from the construction.

Submitted by:

Name and Signature of Authorized Officer of the Bidder

Position

PROJECT: _____
LOCATION: _____

CASH FLOW BY QUARTER

PARTICULAR	Year				Year	
	TOTAL	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	2nd Qtr.
Accomplishment, in %						
Cash Flow, in Php						
Cumulative Accomplishment, in %						
Cumulative Cash Flow, in Php						

Submitted by: _____

Name and Signature of Bidder's Representative

Position

Name of Bidder

Date: _____