



Supreme Court of the Philippines
Bids and Awards Committee for the Halls of Justice

**INVITATION TO SUBMIT PROPOSALS FOR THE COMPREHENSIVE TECHNICAL
MAINTENANCE SERVICE PROVIDER OF ELEVATOR UNIT AT THE PASIG CITY
HALL OF JUSTICE**

1. Pursuant to the approved Purchase Request dated 27 February 2023, the Supreme Court of the Philippines, through the Bids and Awards Committee for the Halls of Justice (BAC-HOJ), invites elevator service providers to submit SEALED PRICE QUOTATIONS relative to the Comprehensive Technical Maintenance of two (2) units passenger elevator at the Pasig City Hall of Justice for a period of two (2) years. The Terms of Reference attached as **Annex "A"**.
2. The Sealed price quotation to be submitted should contain the following details enumerated below, to wit:
 - a) Company
 - b) Proposed Monthly Service Fee (Inclusive of VAT)
 - c) Escalation Rate (if any)
3. The following documents should be included as submittals together with the written proposals, to wit:
 - a) Mayor's Permit
 - b) PhilGEPS Business Registration
 - c) BIR Registration
 - d) SEC/DTI Registration
 - e) Omnibus Sworn Statement
4. The sealed price quotation should be submitted with the Office of the Property Division, Office of the Administrative Service, Supreme Court of the Philippines, Padre Faura, Ermita Manila not later than 10 July 2023.
5. For further information, please refer to:

Bids and Awards Committee for the Halls of Justice
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