

Page # of TRIS No.   
**SUPREME COURT OF THE PHILIPPINES**   
**PROPERTY DIVISION - OCA**   
**RECEIVED**   
**JUN 22 2023**   
 BY:   
 TIME: 8:01



Republic of the Philippines   
 Supreme Court   
 Office of the Court Administrator   
 Manila

**PURCHASE ORDER**

Supplier :  Leon Cullen's Trading 1279 M. Yakal St. Bambang, Tondo, Manila			P.O. No.: LC-001-2023 PMC			
Tel No: <b>0968-8538285</b> Fax No.: TIN:			P.O. Date: June 19, 2023 Mode of Procurement : Shopping			
Gentlemen: Please furnish this office the following articles subject to the terms and conditions contain herein.						
Place of Delivery: SUPREME COURT OF THE PHILIPPINES/ SMED WAREHOUSE			Delivery Term:			
Date of Delivery: Within thirty (30) calendar days from receipt hereof.			Payment Term: Thirty (30) days credit.			
No.	Stock No.	Unit	DESCRIPTION	QTY.	Unit Price	Amount
1		bk	Record Book, #85, 500pp, leatherette w/page no.	220	Php488.50	Php107,470.00
2		bx	Envelope, Documentary, 10x15, 200lbs., 500 pc./boox	15	1,245.00	18,675.00
3		pc	Envelope, expanding, w/garter, legal, violet	2,500	13.20	33,000.00
4		pack	Folder w/tab, legal, 14 pts., 100pcs/pack	48	500.00	24,000.00
5		rm	Paper, multicopy, letter	620	181.70	112,654.00
6		rm	Paper, multicopy, legal	1,750	206.54	361,445.00
<b>SIX HUNDRED FIFTY SEVEN THOUSAND TWO HUNDRED FORTY FOUR PESOS ONLY</b>						<b>Php657,244.00</b>

**P. R. No. 02 (PMC)**

PURPOSE: For issuance to Philippine Mediation Center (PMC).

NOTE: Original authority attached.

In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for everyday delivery of delay shall be imposed.

Conforme:

\_\_\_\_\_  
 Signature over printed name of Supplier

\_\_\_\_\_  
 Date *6/22/2023 = Acknowledged, email*

Very truly yours,

*Jose T. Name*

**JOSE T. NAME**

SC Chief Judicial Staff Officer   
 Philippine Mediation Center

Fund Available:  <i>Moises E. Figueroa</i> <b>MOISES E. FIGUEROA</b> Acting SC Chief Judicial Staff Officer Budget Division-FMO, OCA	ALLOBS NO: <i>PMC 06230016</i> Amount <i>₱ 657,244.00</i>
---	--