



Republic of the Philippines  
Supreme Court  
Office of the Court Administrator  
Manila

RECEIVED  
MAY 03 2023  
BY: [Signature]  
TIME: 9:07

PURCHASE ORDER

Supplier : <b>John Patric Enterprises</b> 42 San Pedro St. Brgy. Commonwealth Quezon City			P.O. No.: <b>LC-029-2023</b>			
Tel No: <b>8951-6163</b> Fax No.: TIN:			P.O. Date: <b>April 24, 2023</b>			
Gentlemen: Please furnish this office the following articles subject to the terms and conditions contain herein.			Mode of Procurement :  <b>Negotiated Procurement - Small Value Procurement (Sec. 53.9)</b>			
Place of Delivery: <b>SUPREME COURT OF THE PHILIPPINES/ SMED WAREHOUSE</b>			Delivery Term:			
Date of Delivery: Within forty five (45) calendar days from receipt hereof.			Payment Term: Thirty (30) days credit.			
No.	Stock No.	Unit	DESCRIPTION	QTY.	Unit Price	Amount
1		pc	Office of the Court Administrator flag (indoor)	16	Php3,100.00	Php49,600.00
			* nylon, white, size: 3' x 5';			-
			* with embroidered logo of the Office of the court administrator			-
FORTY NINE THOUSAND SIX HUNDRED PESOS ONLY						Php49,600.00

P. R. No. 32

PURPOSE: For payroll of the lower courts - RTC.

NOTE: Original authority attached.

In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for everyday delivery of delay shall be imposed.

Conforme: *Leonida P. Razon*  
**LEONIDA P. RAZON**  
Signature over printed name of Supplier  
Date: 5-12-23

Very truly yours,  
*[Signature]*  
**MARIA TERESA O. DEMESA-RAZAL**  
OIC - Chief of Office  
Office of Administrative Services, OCA

Fund Available: <i>[Signature]</i> <b>MOISES B. FIGUEROA</b> SC Chief Judicial Staff Officer Budget Division-FMO, OCA	ALLOBS NO: <u>RTC 04233 688</u> Amount: <u>49,600</u>
---	--