



Republic of the Philippines
 Supreme Court
 Office of the Court Administrator
 Manila

RECEIVED
 AUG 11 2023
 BY: [Signature]
 TIME: 3:48

PURCHASE ORDER

Supplier : L. Serrano Consumer Good Trading 19 Cotabato St. Bago Bantay, Quezon City				P.O. No.: LC-069-2023 P.O. Date: July 31, 2023 Mode of Procurement : Negotiated Procurement (Small Value Procurement (sec. 53.9))		
Tel No: 8353-1671 Fax No.: TIN:						
Gentlemen: Please furnish this office the following articles subject to the terms and conditions contain herein.						
Place of Delivery: SUPREME COURT OF THE PHILIPPINES/ SMED WAREHOUSE				Delivery Term:		
Date of Delivery: Within ninety (90) calendar days from receipt hereof.				Payment Term: Thirty (30) days credit.		
No.	Stock No.	Unit	DESCRIPTION	QTY.	Unit Price	Amount
1		pc	Judicial Gown	40	Php800.00	Php32,000.00
THIRTY TWO THOUSAND PESOS ONLY						Php32,000.00

P. R. No. 62

PURPOSE: For issuance to various lower courts - MTCC.
 NOTE: Original authority attached.

In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for everyday delivery of delay shall be imposed.

Conforme:
Mark Louie Serrano
 Signature over printed name of Supplier
Aug 13, 2023
 Date

Very truly yours,
Maria Teresa O Demesa-Razal
 MARIA TERESA O DEMESA-RAZAL
 OIC-Chief of Office
 Office of the Administrative Services-OCA

Fund Available: <u>Moises B. Figueroa</u> MOISES B. FIGUEROA SC Chief Judicial Staff Officer Budget Division-FMO, OCA	ALLOBS NO: <u>MTCC 08232261</u> Amount <u>₱ 32,000.00</u>
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