



Republic of the Philippines
 Supreme Court
 Office of the Court Administrator
 Manila

PURCHASE ORDER

Supplier : GTK Trading Corporation 496 ET Yuchengco st. Binondo Manila			P.O. No.: LC-101-2023 P.O. Date: August 22, 2023 Mode of Procurement : <p style="text-align: center;">Shopping</p>			
Tel No: 8313-5096 / 8313-7191 / 0955-2083258 Fax No.: TIN:						
Gentlemen: Please furnish this office the following articles subject to the terms and conditions contain herein.						
Place of Delivery: SUPREME COURT OF THE PHILIPPINES/ SMED WAREHOUSE			Delivery Term:			
Date of Delivery: Within forty five (45) calendar days from receipt hereof.			Payment Term: Thirty (30) days credit.			
No.	Stock No.	Unit	DESCRIPTION	QTY.	Unit Price	Amount
1		pc	Marker, Permanent, Black, Bullet type	1,395	Php10.00	Php13,950.00
			*Ink color: Black			-
			*Tip: Felt, bullet type			-
			*Point: Medium			-
			*Twelve (12) pieces per box			-
THIRTEEN THOUSAND NINE HUNDRED FIFTY PESOS ONLY						Php13,950.00

P. R. No. 65

PURPOSE: For issuance to various lower courts - MTCC. ^

NOTE: Original authority attached to P.O. No. LC-098-2023 under JACA Office and School Supplies Trading.

In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for everyday delivery of delay shall be imposed.

Conforme:

[Signature]
 Signature over printed name of Supplier
 9/4/23
 Date

Very truly yours,

[Signature]
MARIA TERESA O. DEMESA-RAZAL
 OIC-Chief of Office
 Office of the Administrative Services-OCA

Fund Available: <i>[Signature]</i> MOISES B. FIGUEROA SC Chief Judicial Staff Officer Budget Division-FMO, OCA	ALLOBS NO: MTCC 08232531 Amount ₱ 13,950.00
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