

SUPREME COURT OF THE PHILIPPINES  
PROPERTY DIVISION - OCA



Republic of the Philippines  
Supreme Court  
Office of the Court Administrator  
Manila

**RECEIVED**  
AUG 11 2023  
BY: [Signature]  
TIME: 3:48

**PURCHASE ORDER**

Supplier : <b>L. Serrano Consumer Good Trading</b> 19 Cotabato St. Bago Bantay, Quezon City				P.O. No.: <b>LC-070-2023</b> P.O. Date: <b>July 31, 2023</b> Mode of Procurement : <b>Negotiated Procurement</b> <b>(Small Value Procurement (sec. 53.9))</b>		
Tel No: <b>8353-1671</b> Fax No.: TIN:						
Gentlemen: Please furnish this office the following articles subject to the terms and conditions contain herein.						
Place of Delivery: <b>SUPREME COURT OF THE PHILIPPINES/ SMED WAREHOUSE</b>				Delivery Term:		
Date of Delivery: Within ninety (90) calendar days from receipt hereof.				Payment Term: Thirty (30) days credit.		
No.	Stock No.	Unit	DESCRIPTION	QTY.	Unit Price	Amount
1		pc	Judicial Gown	40	Php800.00	Php32,000.00
<b>THIRTY TWO THOUSAND PESOS ONLY</b>						<b>Php32,000.00</b>

**P. R. No. 62**

PURPOSE: For issuance to various lower courts - MTC.  
 NOTE: Original authority attached.

In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for everyday delivery of delay shall be imposed.

Conforme:

Mark Serrano  
 Signature over printed name of Supplier  
aug 14, 2023  
 Date

Very truly yours,  
[Signature]  
**MARIA TERESA O. DEMESA-RAZAL**  
 OIC-Chief of Office  
 Office of the Administrative Services-OCA

Fund Available: <u>[Signature]</u> <b>MOISES B. FIGUEROA</b> SC Chief Judicial Staff Officer Budget Division-FMO, OCA	ALLOBS NO: <u>MTC 08232188</u> Amount <u>₱ 32,000.00</u>
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