



Republic of the Philippines
Supreme Court

***REQUEST FOR EXPRESSION OF INTEREST FOR
PROCUREMENT OF CONSULTING SERVICES FOR THE
ACQUISITION OF LANDHOLDINGS BY THE SUPREME
COURT-PHILIPPINE JUDICIAL ACADEMY***

1. The *Supreme Court of the Philippines* through the *Supreme Court's allotment for Maintenance and Other Operating Expense (MOOE)* intends to apply the sum of *Two Million Pesos (₱2,000,000.00)* being the Approved Budget for the Contract (ABC) to payments under the contract for *Consulting Services for the Acquisition of Landholdings by the Supreme Court-Philippine Judicial Academy*. Bids received in excess of the ABC shall be automatically rejected at the opening of the financial proposals.
2. The *Supreme Court of the Philippines* now calls for the submission of eligibility documents for *Consulting Services for the Acquisition of Landholdings by the Supreme Court-Philippine Judicial Academy* which includes: processing the corporate dissolution of Philippine Judicial Academy (PHILJA) Development Center Inc. (PDCI) by shortening the term with the Securities and Exchange Commission (SEC) including the submission of documents to SEC for submission to PDCI Board of Directors and Stockholders Meeting to be called for the purpose; processing the filing of required tax returns with the Bureau of Internal Revenue (BIR); assisting in securing a Certificate Authorizing Registration (CAR) from the BIR; processing the payment of local transfer taxes with the appropriate local government unit (LGU); processing the payment of registration fees and present pertinent documents with the Register of Deeds (RD) leading to the issuance of Transfer Certificates of Title (TCT) under the name of Supreme Court of the Philippines; assisting in securing the tax declarations with the Assessor's Office (AO) under the name of Supreme Court of the Philippines.
3. The *Supreme Court Bids and Awards Committee for Consultancy Services (SC BAC CS)* now calls for the submission of eligibility documents for the procurement of the *Consulting Services for the Acquisition of Landholdings by the Supreme Court-Philippine Judicial Academy*. Eligibility documents of interested consultants must be duly received by the SC BAC CS Secretariat on or before **14 December 2023 at 10:00 am** at the address indicated below. Applications for eligibility will be evaluated based on a non-discretionary "pass/fail" criterion.
4. Interested bidders may obtain further information from the SC BAC CS Secretariat, and inspect the Bidding Documents at the address given below between 8:00AM and 4:30PM on Mondays to Fridays, excluding holidays.

5. A complete set of Bidding Documents may be acquired by interested Bidders on **20 March 2023** from the address below upon payment of a fee of **Two Thousand Pesos (₱2,000.00)**.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

6. The SC BAC CS shall draw up the short list of consultants from those who have submitted Expression of Interest, including the eligibility documents, and have been determined as eligible in accordance with the provisions of Republic Act 9184 (RA 9184), otherwise known as the “Government Procurement Reform Act”, and its Implementing Rules and Regulations (IRR). The short list shall consist of **a maximum of 5** prospective bidders who will be entitled to submit bids. The criteria and rating system for short listing are:

FIRM	Pass	Fail
Must be a general professional partnership duly registered with the Securities and Exchange Commission (SEC) engaged in accounting/tax or legal advisory services for private and government entities for at least five (5) years.		
Must have at least five (5) years of experience in each field of specialization: (a) accounting/tax, (b) corporate property acquisition, and (c) government transactions advisory services with the SEC, BIR, RD, and local government units similar to the scope of work.		
KEY PERSONNEL		
(1) Project Leader must be a lawyer in good standing with at least ten (10) years of practice of law and cumulative experience in accounting/tax, corporate property acquisition, and government transactions advisory services similar to the scope of work		
(1) Assistant Project Leader must be a lawyer in good standing with at least five (5) years of law practice and cumulative practice in accounting/tax, corporate, property acquisition, and government transactions advisory services similar to the scope of work.		

<p>(1) Project Member</p> <p>must be a lawyer in good standing with at least one (1) year of law practice and cumulative experience in accounting/tax, corporate, property acquisition, and government transactions advisory services similar to the scope of work</p>		
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7. Bidding will be conducted through open competitive bidding procedures using non-discretionary “pass/fail” criterion as specified in the IRR of RA 9184.


Bidding is restricted to Filipino citizens/sole proprietorships, cooperatives, and partnerships or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines.

8. The SC BAC CS shall evaluate bids using the *Quality-Cost Based Evaluation/Selection (QCBE/QCBS)*. The Procuring Entity shall indicate the weights to be allocated for the Technical and Financial Proposals. The criteria and rating system for the evaluation of bids shall be provided in the Instructions to Bidders.
9. The contract duration is **eight (8) months**.
10. The *Supreme Court of the Philippines* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
- a) For further information, please refer to:

SECRETARIAT

Supreme Court Bids and Awards Committee for Consultancy Services
Office of ACA Lilian C. Barribal-Co
3rd Floor, Old Supreme Court Building,
Taft Ave., Ermita, Manila.
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04 December 2023


LILIAN C. BARRIBAL-CO
Assistant Court Administrator and
Chairperson, CS BAC CS