



Republic of the Philippines
Supreme Court
Office of the Court Administrator
Manila

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BY: _____
TIME: 4:00

PURCHASE ORDER

Supplier : Integrated Computer Systems, Inc. 3F Limketka Bldg. Ortigas Ave. Greenhills, San Juan City			P.O. No.: LC-200-2023 P.O. Date: November 9, 2023 Mode of Procurement : Shopping			
Tel No: 8669-5000 Fax No.: TIN:						
Gentlemen: Please furnish this office the following articles subject to the terms and conditions contain herein.						
Place of Delivery: SUPREME COURT OF THE PHILIPPINES/ SMED WAREHOUSE			Delivery Term: Payment Term: Thirty (30) days credit.			
Date of Delivery: Within thirty (30) calendar days from receipt hereof.						
No.	Stock No.	Unit	DESCRIPTION	QTY.	Unit Price	Amount
1		pc	Toner, HP CF230A	77	Php4,038.00	Php310,926.00
THREE HUNDRED TEN THOUSAND NINE HUNDRED TWENTY SIX PESOS ONLY						Php310,926.00

P. R. No. 87

PURPOSE: For issuance to various lower courts - RTC-NCR.
 NOTE: Original authority attached.

In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for everyday delivery of delay shall be imposed.

Conforme:

ROBERTO P. SUTERA
 Signature over printed name of Supplier

 Date

Very truly yours,

Maria Teresa O. Demesa-Razal
MARIA TERESA O. DEMESA-RAZAL
 OIC-Chief of Office
 Office of the Administrative Services-OCA

Fund Available: <i>Moises B. Figueroa</i> MOISES B. FIGUEROA SC Chief Judicial Staff Officer Budget Division-FMO, OCA	ALLOBS NO: <u>RTC 11232956</u> Amount <u>310,926.00</u>
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