



Republic of the Philippines
Supreme Court
Office of the Court Administrator
Manila

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BY: 11:20
TIME:

PURCHASE ORDER

Supplier : Accessories and Supplies Depot, Inc. 110 Labo St. Brgy. Salvacion La Loma, Quezon City		P.O. No.: LC-206-2023				
Tel No: 7978-9228 / 8516-2133 / 0917-7052752 / 0917-8427658		P.O. Date: November 14, 2023				
Fax No.: TIN:		Mode of Procurement : Shopping				
Gentlemen: Please furnish this office the following articles subject to the terms and conditions contain herein.						
Place of Delivery: SUPREME COURT OF THE PHILIPPINES/ SMED WAREHOUSE		Delivery Term:				
Date of Delivery: Within thirty (30) calendar days from receipt hereof.		Payment Term: Thirty (30) days credit.				
No.	Stock No.	Unit	DESCRIPTION	QTY.	Unit Price	Amount
1		pc	Epson ribbon, for LQ310	272	Php158.82	Php43,199.04
2		pc	Epson ribbon, for LX300	83	121.48	10,082.84
3		pc	Epson ribbon, for LX310	87	112.38	9,777.06
						-
						-
						-
SIXTY THREE THOUSAND FIFTY EIGHT PESOS and 94/100 ONLY						Php63,058.94

P. R. No. 84

PURPOSE: For issuance to various lower courts - MTC

NOTE: Original authority attached to P.O. No. LC-201-2023 under Accessoried and Supplies Depot, Inc.

In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for everyday delivery of delay shall be imposed.

Conforme:

[Signature]
Signature over printed name of Supplier

12/19/23
Date

Very truly yours,

[Signature]
MARIA TERESA ODEMESA-RAZAL
OIC-Chief of Office
Office of the Administrative Services-OCA

Fund Available: <u>[Signature]</u> MOISES B. FIGUEROA SC Chief Judicial Staff Officer Budget Division-FMO, OCA	ALLOBS NO: <u>MTC 11232302</u> Amount <u>₱ 63,058.94</u>
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