



Republic of the Philippines
Supreme Court
Manila

**BIDS AND AWARDS COMMITTEE FOR GOODS AND SERVICES
(SC-BAC-GS)**

BID BULLETIN No. 1

***Procurement of a Service Provider of Photocopier Machines
for the Supreme Court for Three (3) Years***

Notice is hereby given of the revisions in the bidding documents, in response to the queries of prospective bidders and upon consultation and recommendation of the Office of Administrative Services, Supreme Court:

Section III. Bid Data Sheet

<i>ITB Clause</i>	<i>Revisions</i>
5.3	For this purpose, contracts similar to the Project shall be: a. <i>Supply and/or delivery of photocopier machines</i> b. completed within five (5) years prior to the deadline for the submission and receipt of bids.
10 Tab I-3 (<i>Technical Documents</i>)	Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within five (5) years prior to the date of bid submission. The SLCC must be at least fifty percent (50%) of the approved budget for the contract (ABC) or ₱32,831,451.15. For this purpose, contracts similar to the Project shall be for the <i>supply and/or delivery of photocopier machines</i> , completed within five (5) years prior to the deadline for the submission and receipt of bids. <u>Supporting Document/s:</u> The statement shall be supported by a copy/(ies) of the End-User's Acceptance or Official Receipt/(s) Issued for the Contract/(s) therein.) (See sample <i>Form VIII-B</i> in <i>Section VIII</i>)



Section VII. Technical Specifications / Terms of Reference

MINIMUM TECHNICAL SPECIFICATIONS

MEDIUM VOLUME

<u>BRAND NEW MEDIUM VOLUME PHOTOCOPYING MACHINE</u> = 53 Units	
<i>Technical Specifications</i>	<i>Revisions</i>
COPY SPEED	At least 55 ppm
PRINT SPEED	At least 55 ppm
COPY RESOLUTION	600 x 600 dpi
WARM-UP TIME	Less than 30 seconds

HIGH VOLUME

<u>BRAND NEW HIGH VOLUME PHOTOCOPYING COLORED MACHINE</u> = 51 Units <i>(at least 12 colored units since that is the existing number of colored photocopying units)</i>	
Technical Specifications	Revisions
COPY SPEED	At least 55 ppm
PRINT SPEED	At least 55 ppm
COPY RESOLUTION	600 x 600 dpi
WARM-UP TIME	Less than 30 seconds

In view of the revisions and modifications, **prospective bidders are advised to get a copy of the bid bulletin, revised technical specifications / terms of reference and the revised form/s reflecting the changes from the Secretariat.**

As to the other requests/queries of prospective bidders, the following were the responses:

Section VI. Schedule of Requirements	Denied. The original requirement is retained.
Request to increase the delivery lead time to sixty (60) days	
On the SLCC requirement	Denied. Please see the abovementioned revisions in Section III. Bid Data Sheet
Request to reconsider accepting leasing project for desktop, laptops and printer since multifunction printers can print, copy and scan	



Since the requirement is scan/print/copy machine, may we request not to limit the SLCC to photocopying contract only?	Denied. Please see the abovementioned revisions in Section III. Bid Data Sheet
Billing method of leased printer can also be similar to your old photocopying contract	Denied.
On I-10 on the submission of Manufacturer's Certification Request to remove the inclusion of serial numbers in the certification since all machines will be ordered once awarded to the winning bidder and details of the serial numbers will be available once the units are scheduled for deployment	Denied. The original requirement is retained.
On I-11 on the submission of Proof of ownership of the equipment Request to remove these documentations that need to be included in the bid documents / post-qualification since there will also be available once the units are scheduled for deployment	Denied. The original requirement is retained.
May we also request to include guaranteed print volume both for Mono and Colored for 3 years. This data will help us in computing for our offered rate per page.	Denied.
Can we submit the Manufacturer's Certification and proof of ownership during the post-qualification period?	Denied. The original requirement is retained.

Lastly, notice is hereby given of the **revised schedule of procurement activities** for the subject procurement:


Deadline of Submission and Receipt of Bids	26 March 2024 (Tuesday) 10:00 a.m.
Opening of Bids	26 March 2024 (Tuesday) 3:30 p.m.



Prospective bidders are reminded that **bids must be duly received by the SC-BAC-GS Secretariat through manual submission at the Office of Assistant Court Administrator Lilian C. Barribal-Co, 3rd Floor, Supreme Court Old Building, Supreme Court Compound, Padre Faura, Manila. Late bids shall not be accepted.** Bids will be opened in the presence of the bidders' representatives who choose to attend the activity, via video-conferencing.

Please be guided accordingly.

15 March 2024


LILIAN C. BARRIBAL-CO
Assistant Court Administrator
and Chairperson, SC-BAC-GS