



Republic of the Philippines
Supreme Court
Office of the Court Administrator
Manila

PURCHASE ORDER

Supplier : Center Point Sales and Trading, Inc. and Center Point Solutions and Technologies, Inc. (CPS-CPSTI Joint Venture) Unit 604 Sky Tower 1 Bldg. No. 68 Dasmarinas Street, Binondo, Manila				P.O. No.: LC-166-2023 P.O. Date: October 16, 2023 Mode of Procurement : Public Bidding dated December 16, 2022		
Tel No: 8242-4245 to 46 Fax No.: TIN:						
Gentlemen: Please furnish this office the following articles subject to the terms and conditions contain herein.						
Place of Delivery: SUPREME COURT OF THE PHILIPPINES				Delivery Term:		
Date of Delivery: Please refer to Article II, 2.2 of the SC-BAC-GC contract No. 2023-13				Payment Term: Upon completion of deliveries, presentation of the corresponding invoices of the items indicated and subject to usual auditing requirements.		
No.	Stock No.	Unit	DESCRIPTION	QTY.	Unit Price	Amount
1		pack	Expediente, 8.5" x 13", 155gsm, 250 pc/pack	116	Php552.00	Php64,032.00
2		pc	Stitching Needle, 3.5", 1.47mm	167	55.98	9,348.66
3		rl	Thread cotton, 250gsm, 200G.wt., 4ply	228	190.00	43,320.00
4		bx	Ballpen (blue, black, red), ballpointing, 50's/box	83	210.00	17,430.00
5		ream	Onion Skin, Paper, 8.5" x 13", 24gsm, 50 sheets/ream	152	440.00	66,880.00
6		ream	Mimeograph Paper, Legal, 480sheets/per ream, subs. 18	217	310.00	67,270.00
7		bx	Ribbon for Manual Typewriter, nylon, 12yards, single pool,black	113	90.00	10,170.00
8		ream	Colored Copy Paper (Green), 8.5"x13", 80gsm, 500pcs/ream	150	710.00	106,500.00
9		ream	Colored Copy Paper (Yellow), 8.5"x13", 80gsm, 500pcs/ream	145	710.00	102,950.00
10		ream	Colored Copy Paper (Blue), 8.5"x13", 80gsm, 500pcs/ream	150	710.00	106,500.00
11		ream	Colored Copy Paper (Pink), 8.5"x13", 80gsm, 500pcs/ream	145	710.00	102,950.00
			(see attached technical specifications)			
			Freight Charges			165,834.60
EIGHT HUNDRED SIXTY THREE THOUSAND ONE HUNDRED EIGHTY FIVE PESOS and 26/100 ONLY					Php863,185.26	

A.M. NO. 20-10-05-SC (Re: Procurement of Various Office Supplies for the Official Use of the Lower Courts)

SC-BAC-GS-Contract No. 2023-13.

P.R. No. 65

PURPOSE: For issuance to lower courts - LOT 2 , MTC Region 1.

NOTE: Original authority attached to P.O. No. LC-152-2023 under Center Point Sales and Trading Inc. and Center Point Solutions and Technologies, Inc. (CPS-CPSTI Joint Venture)

In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for everyday delivery of delay shall be imposed.

Conforme:

Ma. Imelda A. Decena
Signature over printed name of Supplier
11 / 30 / 23
Date

Very truly yours,

MARIA TERESA O. DEMESA-RAZAL
AOIC - Chief of Office
Office of Administrative Services, OCA

Fund Available: MOISES B. FIGUEROA SC Chief Judicial Staff Officer Budget Division-FMO, OCA	ALLOBS NO: <u>MTC 10232424</u> Amount <u>₱ 863,185.26</u>
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