



Republic of the Philippines
Supreme Court
Manila

**BIDS AND AWARDS COMMITTEE FOR GOODS AND SERVICES
(SC-BAC-GS)**

BID BULLETIN No. 4

**Procurement for the Supply, Delivery and Installation of Various Information
and Communication Technology (ICT) Equipment
for the First and Second Level Courts**

Lot 3: Laptops

Notice is hereby given of the revised technical specifications for the subject procurement, in response to the queries of prospective bidders and upon consultation and recommendation of the Management Information Systems Office and Property Division, Office of Administrative Services, Office of the Court Administrator:

BRANDED AND BRAND-NEW NOTEBOOK COMPUTER / LAPTOPS = 1,804 units		
<i>Item</i>	<i>Minimum Specifications</i>	<i>Supporting Documents to be Submitted</i>
ISO Certification	Manufactured by an ISO 9001 or ISO 9002 certified Notebook Computer Factory	Certified true copy of ISO certification
Certification	The supplier shall deliver any globally recognized brand of computer and has been marketed in the Philippines for the last ten (10) years	Widely recognized certification for global PC brands
Quality Assurance	<ul style="list-style-type: none">▪ The manufacturer must have a website for its parts or components, where the part numbers and descriptions can be viewed by the service provider and end-user.▪ The equipment shall be brand new and free from defects.▪ The equipment shall not be an End-of-Life (EOL) model at the time of the bidding and the service provider shall ensure availability of the model's spare parts and	Certification from the manufacturer



	<p>components for a period of five (5) years from the start of this contract.</p> <ul style="list-style-type: none"> ▪ The unit shall be a derived model that is available in the Philippine market and not a cloned unit. 	
Processor	<ul style="list-style-type: none"> ▪ At least Intel Core i5 13th Generation or AMD Ryzen 5 5000, or other equivalent processors that are available in the market 	<p>Brochure and/or certification from the manufacturer and or bidder</p>
Memory	At least 16 GB DDR4 or equivalent	
Chipset	Latest compatible chipset with proposed processor	
Graphics	Latest Intel Iris Xe, AMD Radeon or equivalent integrated graphics	
Hard Disk Drive	<p>Solid State Drive for Operating System</p> <ul style="list-style-type: none"> ▪ At least 1 TB PCIe NVMe SSD 	
Display	<p>14" IPS Display</p> <ul style="list-style-type: none"> ▪ Non-touch screen 	
Camera	Integrated 720p webcam	
Pointing Device	Multi-gesture Touchpad	
Communications	<ul style="list-style-type: none"> ▪ Integrated Gigabit Ethernet ▪ Wireless LAN IEEE 802.11 AX ▪ Bluetooth 5.0 	
Speakers	Built-in stereo speakers	
Interfaces	<ul style="list-style-type: none"> ▪ One (1) USB 3.2 Gen 1 Type-C Port ▪ One (1) USB 3.2 Gen 1 Type-A Port ▪ HDMI 2.0 ▪ Audio line-out/headphone-out or combo headphones/audio out ▪ DC-in for AC adapter 	
Battery Life	At least 41 WHr (watthour)	
Weight	Not more than 2 kg	



<p>Bundled Software</p>	<p>Pre-installed Windows 11 64bit Professional with system recovery disc(s) or flash drives</p>	
<p>Accessories Included</p>	<ul style="list-style-type: none"> ▪ Carrying bag ▪ Power cable and auto-volt adapter 	<p>To be verified during inspection</p>
<p>Warranty and Support</p>	<ul style="list-style-type: none"> ▪ At least 3 years on all parts and service ▪ At least 3 years on-site next business day service warranty ▪ Provision of a service unit/s equal to or with higher specifications than those of the existing equipment, while the latter is/are undergoing repair and/or replacement. ▪ Response Time: <ul style="list-style-type: none"> • Within one (1) working day from notification for NCR-deployed equipment. • Within three (3) working days from notification for outside NCR deployed equipment. ▪ Warranty tagging sticker (for user reporting of warranty issues) should be posted under the laptops, shall include the following details: <ul style="list-style-type: none"> • Toll-Free number: • Cellphone numbers: • Serial number: ▪ With the following value-add services: <ul style="list-style-type: none"> ▪ Asset tagging (for inventory in a nationwide PC deployment) shall include the following details: <ul style="list-style-type: none"> • Serial # • Model # • Part # • Delivery date • Deployment site 	<p>Certification from the manufacturer and/or bidder</p>
	<ul style="list-style-type: none"> ▪ The bidder shall provide a call center with a toll-free and/or cellphone numbers from all networks for technical assistance within working hours. 	<p>Toll-free number and/or cellphone number will be verified during post-qualification</p>



The following are the responses to the remaining queries of prospective bidders, upon consultation and recommendation of the Management Information Systems Office and Property Division, Office of Administrative Services, Office of the Court Administrator:

<p>For the Single Largest Completed Contract (SLCC), would you consider "Supply & Delivery of Tablets"?</p>	<p>Yes, since tablets have the same functionality as laptops.</p> <p>Thus, the SLCC requirement for the contracts similar to the project under Item 5.3 and Item 10, Tab 1-3, Section III. Bid Data Sheet is modified to:</p> <p><i>For this purpose, contracts similar to the Project shall be the <u>purchase or rental of laptops or purchase of tablets</u> completed within five (5) years prior to the deadline for the submission and receipt of bids.</i></p>
<p>Would you allow us if we are going to join Lot 3 only?</p>	<p>Yes. This was already clarified during the pre-bid conference.</p>
<p>Clarification on Windows Defender - Is it AV? Are you pertaining to (Bit Defender)</p> <p>Request to modify the requirement on Bundled Software/System to "at least pre-installed AV"</p>	<p>Windows Defender is a built-in Anti-virus in the Windows operating system.</p> <p>The original requirement is retained.</p>
<p>Request for partial billings and payment. A maximum of four (4) billings with a minimum of at least 20-25% complete delivery can be billed during the project implementation.</p>	<p>Partial billing and payment is not allowed.</p>
<p>Request to relax the SLCC requirement by revising it to: xxx For this purpose, contracts similar to the Project shall be: a. XXX b. completed within ten (10) years prior to the deadline for the submission and receipt of bids.</p>	<p>The original requirement of five (5) years is retained.</p>
<p>May we clarify if the warranty of the Battery and Auto-volt adapter is also 3 years?</p>	<p>Battery and auto-volt adapters shall have three years warranty.</p>



<p>For the requirement on <i>Speakers</i>, can we request to relax the same to “Built-in Speaker”, since some brands use the featuring optimized bass response and micro-speaker</p>	<p>The original requirement for speakers is retained.</p>
<p>Schedule of Requirements</p>	<p>Section VI. On the Schedule of Requirements is revised as follows:</p> <p><i>Completion of stocks in the warehouse of the supplier located in National Capital Region for inspection, supply, door-to-door delivery nationwide and installation shall be made within one hundred fifty (150) calendar days from the issuance of the purchase order.</i></p>
<p>Could we request for complete list for all lots?</p>	<p>Granted. Please coordinate with the Secretariat for the distribution list.</p>
<p>For SLCC, request to consider collection receipt instead of official receipt.</p>	<p>Partially granted. The SLCC shall be supported by end-user’s acceptance, official receipt or collection receipt.</p> <p>Thus, the modified requirement for the supporting documents is:</p> <p><i>The statement shall be supported by a copy/(ies) of the <u>End-User’s Acceptance, Official Receipt/(s) or Collection Receipts/(s) Issued for the Contract stated therein.</u></i></p>
<p>Post-Qualification Requirement</p>	<p>Item 20.2 of Section III. Bid Data Sheet is modified as follows:</p> <p>For purposes of post-qualification, the Procuring Entity requires the Bidder with the Lowest Calculated Bid (LCB) to submit the following documentary requirements within a non-extendible period of five (5) calendar days from receipt by the bidder of the notice the SC-BAC-GS that it submitted the LCB:</p>



	Xxx Xxx 3. Certificate of at least Satisfactory Performance Rating for the submitted Single Largest Completed Contract 4. At least two (2) certificates of at least Satisfactory Performance Rating from previous or current clients, preferably government clients, xxx
Request for new / updated distribution list with regards to buffer stocks intended for the newly created first and second level courts.	Granted. Please coordinate with the Secretariat for the distribution list.


In view of the revisions and modifications, **prospective bidders are advised to get a copy of the bid bulletin, technical specifications and the revised form/s reflecting the changes from the Secretariat.**

Further, prospective bidders are reminded that **bids must be duly received by the SC-BAC-GS Secretariat through manual submission** at the Office of Assistant Court Administrator Lilian C. Barribal-Co, 3rd Floor, Supreme Court Old Building, Supreme Court Compound, Padre Faura, Manila, **on or before 07 May 2024 (Tuesday), 8:30 a.m.** Late bids shall not be accepted.

The **Bid Opening** shall be conducted on the same date, **07 May 2024 (Tuesday)** at **11:00 a.m.** Bids will be opened in the presence of the bidders' representatives who choose to attend the activity, via video-conferencing.

Please be guided accordingly.

24 April 2024


LILIAN C. BARRIBAL-CO
Assistant Court Administrator
and Chairperson, SC-BAC-GS