

457-1

SUPREME COURT OF THE PHILIPPINES  
PROPERTY DIVISION - OCA



**PURCHASE ORDER**

Republic of the Philippines  
Supreme Court  
Office of the Court Administrator  
Manila

RECEIVED  
MAR 22 2024  
BY: 3.H  
TIME:

Supplier: <b>D.E. Curtain Shop</b>	P.O. No. <b>LC-055-2024</b>
Address: <b>1375 Jose Abad Santos Ave., Tondo, Manila</b>	P.O. Date <b>March 13, 2024</b>
Contact Details: 0917-701-8049 / 0923-565-3363	Mode of Procurement: <b>Shopping</b>
TIN	

Gentlemen:  
**Please furnish this office the following articles subject to the terms and condition herein**

Place of Delivery : Property Division,OAS-OCA / PHILPost SMED	Delivery Term: Forty Five (45) Calendar Days
Date of Delivery: Forty Five (45) Calendar Days upon receipt herof	Payment Term: Upon Completion

No.	Stock No.	Unit	Description	Qty	Unit Price	Amount
1		Box	Philippine Flag (Indoor 6'x3')	60	₱ 375.00	₱ 22,500.00
			xxx			
<b>Twenty Two Thousand Five Hundred Pesos</b>						<b>₱ 22,500.00</b>

**P.R. Number: 36**  
**Purpose :** For Issuance to **Municipal Circuit Trial Court (MCTC)**  
**Note :** Original Authority Attached to **PO No. LC-050-2024**

In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for everyday delivery of delay shall be imposed on the undelivered item/s.

Conforme  
MARLON A. ESPIRITU  
 Signature over printed name of supplier  
March 26, 2024  
 Date

Very truly yours,  
MARIA TERESA O. DEMESA-RAZAL  
 OIC-Chief of Office  
 Office of the Administrative Service-OCA

Fund Cluster: <u>50203010-00</u>	ORS/BURS No.: <u>MCTC03242609</u>
Funds Available: <u>22,500.00</u>	Date of the ORS/BURS: <u>3/20/2024</u>
<u>MOISES B. FIGUEROA</u> SC Chief Judicial Staff Officer Budget Division-FMO, OCA	Amount <u>₱ 22,500.00</u>