



Republic of the Philippines
Supreme Court
Office of the Court Administrator
Manila

SUPREME COURT OF THE PHILIPPINES
PROPERTY DIVISION - OCA

RECEIVED
OCT 27 2023

BY: *[Signature]*
TIME: 9:11

PURCHASE ORDER

Supplier : Center Point Sales and Trading, Inc. and Center Point Solutions and Technologies, Inc. (CPS-CPSTI Joint Venture) Unit 604 Sky Tower 1 Bldg. No. 68 Dasmarias Street, Binondo, Manila	P.O. No.: LC-172-2023
Tel No: 8242-4245 to 46	P.O. Date: October 16, 2023
Fax No.:	Mode of Procurement : Public Bidding dated December 16, 2022
TIN:	

Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contain herein.

Place of Delivery: SUPREME COURT OF THE PHILIPPINES	Delivery Term:
Date of Delivery: Please refer to Article II, 2.2 of the SC-BAC-GC contract No. 2023-13	Payment Term: Upon completion of deliveries, presentation of the corresponding invoices of the items indicated and subject to usual auditing requirements.

No.	Stock No.	Unit	DESCRIPTION	QTY.	Unit Price	Amount
1		pack	Expediente, 8.5" x 13", 155gsm, 250 pc/pack	44	Php552.00	Php24,288.00
2		pc	Stitching Needle, 3.5", 1.47mm	49	55.98	2,743.02
3		rl	Thread cotton, 250gsm, 200G.wt., 4ply	87	190.00	16,530.00
4		bx	Ballpen (blue, black, red), ballpoing, 50's/box	27	210.00	5,670.00
5		ream	Onion Skin, Paper, 8.5" x 13", 24gsm, 50 sheets/ream	27	440.00	11,880.00
6		ream	Mimeograph Paper, Legal, 480sheets/per ream, subs. 18	17	310.00	5,270.00
7		bx	Ribbon for Manual Typewriter, nylon, 12yards, single pool,black	34	90.00	3,060.00
8		ream	Colored Copy Paper (Green), 8.5"x13", 80gsm, 500pcs/ream	30	710.00	21,300.00
9		ream	Colored Copy Paper (Yellow), 8.5"x13", 80gsm, 500pcs/ream	30	710.00	21,300.00
10		ream	Colored Copy Paper (Blue), 8.5"x13", 80gsm, 500pcs/ream	30	710.00	21,300.00
11		ream	Colored Copy Paper (Pink), 8.5"x13", 80gsm, 500pcs/ream	20	710.00	14,200.00
			(see attached technical specifications)			
			Freight Charges			33,324.40
ONE HUNDRED EIGHTY THOUSAND EIGHT HUNDRED SIXTY FIVE PESOS and 42/100 ONLY						Php180,865.42

A.M. NO. 20-10-05-SC (Re: Procurement of Various Office Supplies for the Official Use of the Lower Courts)

SC-BAC-GS-Contract No. 2022-13.

P.R. No. 65

PURPOSE: For issuance to lower courts - LOT 2 , MTC, Region 6.

NOTE: Original authority attached to P.O. No. LC-152-2023 under Center Point Sales and Trading Inc. and Center Point Solutions and Technologies, Inc. (CPS-CPSTI Joint Venture)

In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for everyday delivery of delay shall be imposed.

Conforme:

[Signature]
Ma. Trinidad R. Decena
Signature over printed name of Supplier

11/30/23
Date

Very truly yours,

[Signature]
MARIA TERESA O. DEMESA-RAZAL
OIC - Chief of Office
Office of Administrative Services, OCA

Fund Available: MOISES B. FIGUEROA SC Chief Judicial Staff Officer Budget Division-FMO, OCA	ALLOBS NO: MTC 10232429 Amount ₱ 180,865.42
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